

Personal attention/ Time Bond
MOST URGENT

NO:-EDN-Una (IT)/BioMetric/ 2925 /
Email Id: ddheuna@rediffmail.com Ph. No: 01975 223850
O/O Deputy Director of Higher Education,
Una Distt. Una H.P.

Dated .Una - the, 1st December, 2022

To

All The Principals/Headmasters,
GSSS/GHS District Una.

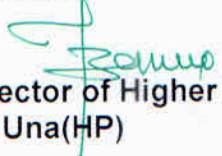
Subject :- Regarding Compulsory Daily Attendance through Bio-Metric Machine.

Memo:

This is in reference to the Director of Higher Education Shimla office letter no.EDN-HE(21)F(1)19/2021-V dated 17/10/2022& 25-11-2022 on the subject matter cited above. It has been observed that so many employees/teachers in the schools are not captured their attendance through Bio-Metric Machines and so many machines are not display on portal. In this regard, it is intimated that Hon'ble High Court of H.P. has also passed an order to mark compulsory daily attendance through Bio-Metric Machine.


Keeping in view, the Hon'ble High Court order and Director of Higher Education orders, you are therefore directed to ensure that daily attendance of employees may be captured through Bio-Metric Machine with immediate effect. It is also ensured that the Bio-Metric Machines are working properly and if not working properly then take necessary action to repair/activate those machines on school level without any further delay , because your machines are registered on attendance portal so that activity of your school Bio-Metric Machines are displayed on attendance portal.

You are once again directed to take necessary action regarding proper functioning of Bio-Metric Machines and submit action taken report to this office immediately. Non-compliance of directions leads to disciplinary action against the defaulters.


Deputy Director of Higher Education,
Una Distt. Una(HP)

Endst No.Even Dated-174303,
Copy to:-

1. The Director of Higher Education H.P. Shimla for information pleases.


Deputy Director of Higher Education,
Una Distt. Una (HP)