



Office of the Deputy Commissioner Una, Himachal Pradesh
(Disaster Management Cell, Una, H.P.)

ddmauna@gmail.com

☎01975-225049, 225045, 225046, 225052

No. 777-779 /DRO/Relief-DDMA

Date 29-03-2023

From

The Chairman, District Disaster Management Authority (DDMA)-cum-
Deputy Commissioner, Una
District Una (H.P).

To

1. The Deputy Director, Higher Education, Una, Himachal Pradesh.
2. The Deputy Director, Elementary Education, Una, Himachal Pradesh.

**Subject: Conducting Evacuation Drill/ IEC Activities on Disaster Awareness Day (4th April):
Marking the Anniversary of the Kangra Earthquake of 1905.**

Sir,

I am directed to enclose herewith a photocopy of letter no. Rev. (DMC)(F) 11-45/2016-CB&T dated 28-03-2023 received from Principal Secretary (Revenue) to the Government of Himachal Pradesh regarding subject cited above. As we are well aware that Kangra Earthquake of 04th April, 1905 accounts for the largest deaths and large scale devastation in various parts of the state. Keeping in the view to prepare the young generation to face such disasters in future. You are directed to observe 4/4 (4th April) as Disaster Awareness Day and conduct various sensitization programmes and awareness generation activities to mark the anniversary of Kangra earthquake. In this regard the following activities will be conducted in all government and private educational institutes on 04th April 2023.

- Shake Out-Drill (Drop, Cover & Hold) and Evacuation Drill.
- Lectures/ Awareness Generation Programmes on DO's & DON'Ts before/ during/ after earthquake by the Principal/Head of Institution.

It may kindly be ensured that the shakeout drill is conducted as per guidelines laid down by the HPSDMA titled as "Earthquake and fire mock drills in School and Education Institutions" to ensure safety of students and participants. A copy of the guidelines is available in HPSDMA website and can be assessed at <https://hpsdma.nic.in//admnis/admin/showimg.aspx?ID=162> before the conduct of mock drill, to ensure safety of all.

You are further directed to send a report (format enclosed) along with photographs of the activities conducted to this office or email at ddmauna@gmail.com within three days of the program i.e. latest by 07-04-2023. In case of any query kindly contact Mr. Dheeraj Kumar, IT/Documentation Coordinator at 9805851137.

Yours faithfully,

(Raghav Sharma, IAS)
Chairman DDMA -cum-
Deputy Commissioner, Una
District Una (H.P)

Endst No. & Date: As above

Copy forwarded to:

1. District Public & Relation Officer, Una for wide publicity through print and digital media.

GS
BY
29-4-23

DDHB

Drill Report – To be filled by the School/Institution

Please Email the report (including Photographs) to ddmauna@gmail.com

Name of the
School/Institution:

Current Contact Details

Tel No:

Email Id:

Address:

Contact Person:

Number of students who participated in the drill:

Number of teachers who participated in the drill:

Time at which the drill was conducted:

Steps taken to execute the drill:

Was a head count done after evacuation to safe assembly areas? (y/n):

Were any other activities done during the drill? (Search & Rescue, First Aid etc.):

Was debriefing done after the drill?:

Number of photographs being sent to the Email:

Mention 3 things which can be improved in the next drill:

Remarks:

No. Rev.(DMC) (F) 11-45/2016-CB&T
Government of Himachal Pradesh
Department of Revenue (DM)

From

The Additional Chief Secretary (Revenue) to the
Government of Himachal Pradesh

To

The Deputy Commissioner-cum-Chairperson DDMA
All Districts, Himachal Pradesh

The Director-Higher Education,
Directorate of Higher Education, Lalpani, Shimla-171001

The Director-Elementary Education,
Directorate of Elementary Education, Lalpani, Shimla-171001

Dated, Shimla- 171002, the March, 2023

Subject:

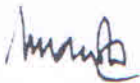
Conducting Evacuation Drill/ IEC Activities on Disaster Awareness
Day (4th April): Marking the Anniversary of the Kangra Earthquake of
1905.

Sir/Ma'am,

As you are well aware that the Kangra Earthquake of 4th April, 1905 accounts for the largest death toll ever recorded during a disaster in Western Himalayas. The Himachal Pradesh State Disaster Management Authority (HPSDMA) in its first meeting held on 7th December 2011, had decided to conduct Shakeout Drill ("Drop, cover & hold" and Evacuation Drill) in all the government & private educational institutions to mark this occasion and to prepare the young generation to face such disasters in future.

Furthermore, vide letter no. Rev (DMC) (F) 11-45/2016-CB&T dated 26th August 2019, all the heads of Departments, and District Authorities were directed to observe '4/4' (4th April) as Disaster Awareness Day and conduct various sensitization programmes and awareness generation activities to mark the anniversary of the Kangra earthquake. In this regard on the 4th of April, 2023; you are requested to carry out:

1. Shake Out Drill (Drop, Cover & Hold) and Evacuation Drill at educational institutions
2. Lectures/ Awareness Generation Programmes on Do's and Don'ts before/during/after earthquakes.



It may kindly be noted that the HPSDMA's guidelines titled as "Earthquake and Fire Mock Drills in School and Educational Institutions" may be accessed from <https://hpsdma.nic.in//admnis/admin/showimg.aspx?ID=162> before the conduct of mock drill, to ensure safety of all. The reports of the drills and various IEC activities conducted, may be sent to this office, positively by 15th April, 2023.

Yours faithfully,



(Sudesh Kumar Mokhta)

Director cum Special Secretary (Rev-DM) to
the Government of Himachal Pradesh

Email: sdma-hp@nic.in

Endst. No. As Above
Copy to:

Dated: March 2023

1. All the DDMA Coordinators, with a request to coordinate these activities and prepare the report.



Director cum Special Secretary (Rev-DM) to
the Government of Himachal Pradesh

Personal Attention

Most Urgent

Endst. No.EDN-U(G-III)-DM /2023/- 6812

Dated: 03-04-2023

Office of the, Deputy Director of Higher Education Una Distt. Una (HP).

Forwarded to all the Principals/Headmasters of GSSS, GHS & Private schools in Una District for information and with the direction to conduct the Evacuation drill/IEC Activities on 5th April ,2023 in your school (being holiday on 4th April) and send the report through e-mail id:ddmauna@gmail.com latest by 06-04-2023 positively, on attached format along with 4-5 photographs of activities conducted in your schools.

BK
3/4/23
Deputy Director of Higher Education,
Una Distt Una(HP)