

No. EDN-U (A-4.) Audit- 22036-236  
Office of the,

Deputy Director Higher Education ,  
Una District, Una (H.P)

Dated Una 10th June, 2016

To

All the Principals / Headmaster,  
GSSS/GHS-----  
Una District. H.P.

**Subject:- Meeting of Ad-hoc Committee for the settlement of (A.G.) Audit paras.**

Please refer to the Director of Higher Education letter No EDN- HE(5)C(15)-323/2016-17 Audit May, 2016 on subject cited above.

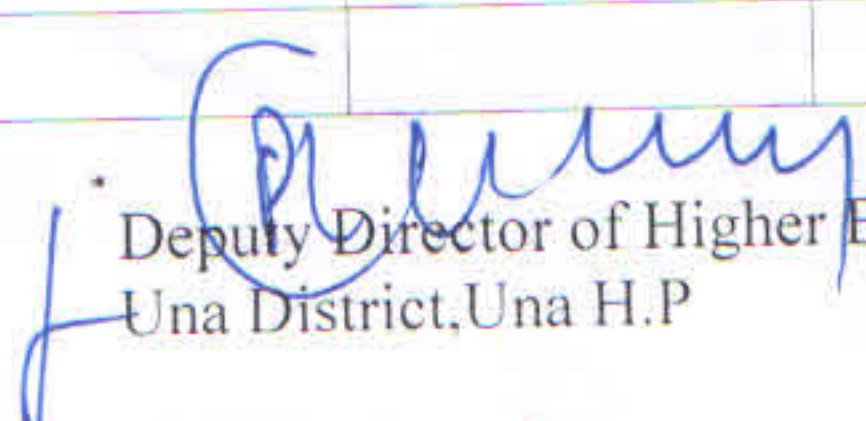
In this context, it is to inform you that Adhoc meeting is scheduled to be held on 14th & 15th September, 2016. During this meeting all types of outstanding (A.G.) Audit paras & Inspection Report related to recovery of over payment, loss to State Government, writing off of various dues or incurring expenditure without proper sanction of the competent authority are to be considered for the settlement. It has come to the notice of the undersigned that a large number of audit paras are still pending in the various Educational Institution of this district.

Therefore, you are directed to take compliance in accordance with observation raised by the AGHP in respect of all outstanding audit paras and submit audit paras report in the office of undersigned. It may also be ensure that meeting be attended by the controlling/DDO, so that maximum number of outstanding Audit paras should be got settled in the scheduled meeting. In case any clarification/Guidelines is required for making the compliance, same may be obtained from the Section Officer (F&A) posted in the office of the undersigned.

This exercise must be completed by the end of **June, 2016** positively and all the institutions will submit the detail of all pending paras and probable number of paras to be placed for consideration before the Ad-hoc Committee by or **before 30.06.2016 positively** in the office of the undersigned on the proforma appended below along with all necessary documents in duplicate.

Para No	Audit Period	Content of the Para	Reply of the Para	Comment of Higher Authority	Remarks
1	2	3	4	5	6

**Treat it as most urgent.**

  
Deputy Director of Higher Education  
Una District, Una H.P

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Copy to the Director of the Higher Education H.P Shimla for information please.

  
Deputy Director of Higher Education  
Una District Una H.P

Sr.No	Name of District	Audit Period	Para No./Test Audit No	Description		
1	Budhan	1/98 to 12/2007	1	Irregular purchase of Rs worth 0.70 lakh		
2	Prithipur			Irregular payment of medical reimbursement worth Rs		
3	saloi	3/98 to 11/14	4	Irregular purchase of furniture Rs 0.21 lakh		
4	Saroh	06/01 to 2/14	3	Irregular payment of incentive increment Rs 5120/-		
5	Raipur Sahi	11/99 to 12/14	2	Diversion of fund Rs 0.50 lakh		
6	Santoshgra	07/76 To 09/85	2	Suspected Embezzlement of Rs 25238/-		
7	Dulehar	07/99 to 07/07	6	Non consumption of science material worth 13824/-		
8	Sanoli	06/01 to 02/2008	2	Non issue of text book resulted in blockage of Govt. money 1.82 lakh		
9	Dhusara	05/2001 to 11/2015	1	Irregular purchase of Stationery worth Rs 8486/-		
		05/2001 to 11/2015	2	Non recording of purchased material in stock register		
		05/2001 to 11/2015	3	Non production of vouchers worth Rs 1176/-		
		05/2001 to 11/2015		1 Non - conducting of the physical verification of store		
10	Kanger	12/2002 to 11/2015	1	Irregular payment of family Planning Allowance Rs 7040/		
		12/2002 to 11/2015	2	Non recording of purchased material in stock register Rs 65184/-		
11	Behdala	02/2000 to 11/2015		Irregular payment of family Planning Allowance Rs 7040/		
		02/2000 to 11/2015		Non production of vouchers worth Rs 11727/-		
		9/94 to 1/2000	4	Irregular payment of HRA Rs 30145/-		
12	Saloh	09/1999 to 11/2015	1	Irregular payment of family Planning Allowance Rs 38080/-		
		09/1999 to 11/2015	2	Non distribution of Text Books worth Rs 14028/-		
		09/1999 to 11/2015	3	Non production of vouchers worth Rs 8935/-		
13	Basoli	02/2009 to 11/2015	1	Excess expenditure over sanction budget worth Rs 67.90 Lakh		
		02/2000 to 11/2015	2	irregular purchase of Stationery worth Rs 13485/-		
		02/2000 to 11/2015	3	Non distribution of Text Books worth Rs 16437/-		
		02/2000 to 11/2015		1 Non - conducting of the physical verification of store		
14	Thana kala	2/85 to 10/96	2	excess payment of Rs 4750/- (special pay Rs 200/-)		
		1/97 to 1/2007	1	Irregular payment of HRA Rs 117375/-		

		1/97to1/2007		4	Irregular payment of pay and allowances due to wrong payment of ACP Rs 3187/-			
		1/97to1/2009		5				
15	Mandli	3/08to 12/14		2	irregular purchase of furniture Rs 0.16 lakhs			
		3/08to 12/14		3	irregular without inviting quotations amounting Rs0.23 lakhs			
		3/08to 12/14		4	Non accountal of receipt in the cash book Rs 3.24			
		3/08to 12/14	5(a)		Overpayment of pay and allowances due to wrong fixation of pay Rs0.02 lakh+ allowances			
		3/08to 12/14	5(b)		overpayment on account of leave encashment Rs 0.27 lakhs			
		3/08to 12/14	Test Audit Note		1 Non verification of payment Rs0.40 lakh			
16	Santoshgra	5/02 to1/07		1	Irregular payment of pay and allowances Rs 6629/-			
17	D/sala Mah	7/99 to04/06		3	Irregular payment of D.A HRA ACP			
		7/99 to04/06		6	Non credit of amount to GPF account			
		7/99 to04/06		7	Surplus text book resulting blockage of Govt. money			
		7/99 to04/06		8	Excess expenditure over sanction budget Rs56.87 lakh			

*[Handwritten Signature]*

Deputy Director of Higher Education  
Una Distt. Una HP