

EDN-H (9)6-1/2016-17 (Monitoring)

Directorate of Higher Education,

Himachal Pradesh, Shimla-1

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To

Dated: Shimla-171001, the

May, 2016

The Dy. Director of Higher Education,

.....*Una*.....Distt. *Una*.....H.P.

Subject:-

Providing physical & financial status of the construction works of schools/offices alongwith Utilization Certificate.

Memo,

It is to inform you that huge amount is being released by the Education department in every financial year for the various on-going and new schemes of construction work (i.e. like construction of building/ additional accommodation/ playground/retaining wall & boundary wall etc.) of schools and offices but Utilization Certificate/Completion report of the amount released to the various executing agencies is not being received simultaneously in this Directorate owing to which many audit objections have been raised by the A.G.(Audit) H.P.

Audit Department is repeatedly asking for the Utilization Certificate/ Completion Report in respect of all the grants released for various construction works. NOT only this, the Finance and Planning Departments are repeatedly asking for the STATUS of construction works which is not being provided to the department. Therefore it is directed that detailed information may be procured/collected personally from the concerned field offices of the constructing agencies (i.e. SDOs/XENs HPPWD/HIMUDA/BSNL/BDO and others) with complete detail of amount released (year wise) and submitted to this Directorate on the prescribed PROFORMA (ENCLOSED OVERLEAF). Separate proforma sheet be used for each construction work done in the School/Office.

It may also please be noted that the separate Utilization Certificate for each construction work done in the institution be collected from the constructing agency and submitted to this Directorate at the earliest.

17/6
[Signature]
Director of Higher Education
Himachal Pradesh

पृष्ठाकन सख्या:शिक्षा-यू(जी-3)भवन प्राक्कलन /2015 *204 22-23* दिनांक *8-6-2016*
कार्यालय, उप शिक्षा निदेशक उच्चतर ऊना जिला ऊना हि0प्र0
प्रतिलिपि :-

1. शिक्षा निदेशक उच्चतर हि0प्र0 शिमला को सूचना हेतु प्रेषित है
2. समस्त प्रधानाचार्य / मुख्याध्यापक रा0व0मा0पा0 / रा0उ0पा0 को प्रपत्र भेजकर निर्देश दिये जाते है कि आप सम्बन्धित XENH.P.PWD से सम्पर्क करके आप स्कूल के भवन निर्माण का प्रपत्र भरकर दो प्रतियों में सूचना इस कार्यालय को एक सप्ताह के भीतर विशेष सन्देश वाहक द्वारा उपलब्ध करवाये ताकि समय पर सूचना समेकित करके शिक्षा निदेशालय हि0प्र0 शिमला को भेजा जा सके 1दरी के लिए आप स्वयं उत्तरदायी होंगे 1

प्रपत्र पीई सलबन है

[Signature]
उप शिक्षा निदेशक उच्चतर

PROFORMA

- (1) Name of School / Offices :-
- (2) Nature of work :-
- (3) Estimated Cost :-
- (4) Administrative Approval accorded :-
by the Govt. vide letter No
- (5) Year of starting (With date) :-
- (6) Stipulated period of completion :-
of work
- (7) Revised Estimated Cost, if any :-
- (8) Year-wise fund received (from year of starting)

FINACAIL STATUS					PHYSICAL STATUS					Tentative period of time for completion work		
Sr. No.	Year	Amount Deposit	Expenditure up to date	Balance fund required for completion	Work not started	Up to 1/3rd completed	Up to 2/3rd completed	More than 2/3rd completed	Work completed	<1 Year	1-2 Year	>2 Year
1.												
2.												
3.												
4.												
5.												

(Please enclose Utilization Certificate from constructing Agency)

(9) **PHYSICAL STATUS:-**

- (a) Whether construction work has started or not?(Yes/No) :-
- (i) If yes, mention date/year of starting :-
- (ii) If no, mention reason for not starting :-
- (b) Whether construction work is completed or not? (Yes or No) :-.....
- (i) If yes, then date of completion with report :-
- (ii) Date of taken over the building :-
- (iii) If no, mention reason for non-completion :-
- (c) Whether construction work is abandoned?(Yes/No) :-
- If yes, reason for abandon be furnished.
- (d) Whether construction work is in progress?(Yes/No) :-
- If yes, mention the progress in percentage (%) of work Completed. Also mention briefly the major work left to be attended.
- (e) Additional funds required for completion. Also inform :-.....
- if revised estimate has been submitted or not, if submitted mentioned letter No. & date.

DATE:-.....
PLACE:-.....

Executive Engineer, HPPWD
(WITH SEAL)

NOTE:- Separate proforma sheet be used for each Construction work done in the School / Offices.