

No.EDN-U(E-II)Sty Matric Class IV/2016- 30201-379

Office of the,  
Deputy Director of Higher Education  
Una, District Una (HP).

Dated : Una-174303

PS July, 2016

To

1. All the Principals/Headmasters of GSSS/GHS in Una district.
2. The Principal, GC Amb, Una, Daulatpur, Beetan & Bangana Distt Una
3. The Commanding officer NCC Una
4. The Distt Librarian Una.

KHAD + CHAUKIMANIAR

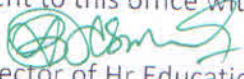
Subject: - Regarding preparation of seniority list of Matric Pass class IV for promotion to the post of Lab attendants.

Memo:

It is intimated that seniority list of matric pass class IV working in educational institutions of this Distt. Will be prepared by this office for the promotion to the post of Laboratory attendants. You are therefore, requested to send the particulars of those matric class IV who are desirous to promote as Laboratory attendants on the following prescribed proforma along with his/her option for promotion as L.A & work and conduct of the concerned class IV for the last three years so that seniority of matric pass class IV could be prepared accordingly.

S. N	Name of Class IV & place of posting	DOB	DOAS as class IV	Date of passing Matric (Enclose attested copy)	Category (Sc/ST/OBC)	Is he/she willing for promotion As LA enclose option	Work and conduct for last three years	remark
1	2	3	4	5	6	7	8	9


Note: attested copies of Matric pass, category (Sc/ST) be enclosed. The above information may be sent to this office within week time positively.

  
Deputy Director of Hr Education,  
Una, Distt Una (HP)

Endst. No. even dated even

Copy to the following for information and necessary action:

1. The Dy. Director of Elementary education Una
2. The Principal DIET Una at Dehlan Distt Una (HP)

  
Deputy Director of Hr Education,  
Una, Distt Una (HP)