

No.EDN-H(19)B(1)-8/2012-Cont-Regl.  
Directorate of Higher Education  
Himachal Pradesh

Dated: Shimla-171001 the 18<sup>th</sup> March, 2016

To


All the Deputy Director of Hr. Education,  
In Districts of Himachal Pradesh.

Subject:  
Memo,

Regularization of contract appointees

This is in reference to the Additional Chief Secretary (Education) to the Govt. of Himachal Pradesh office letter No.EDN-A-Kha(2)12/2016 dated 18.03.2016 on the subject cited above.

In this regard, you are directed to collect and compile the proforma given below from the Principals of Senior Secondary Schools under your control in respect of those lecturers/PGT (school cadre) who are going to complete five years of service on contract basis as on 31.3.2016 on the proforma-"A" and forward the same to this Directorate on the proforma-B enclosed herewith in consolidated by 23.03.2016 positively and any certificates/ documents are not required except work and conduct certificate. In case, there is no eligible candidate in your District, NIL report to this effect be sent to this Directorate.

  
Director of Higher Education  
Himachal Pradesh

Endst. No. Even Dated : Shimla-171001 the 18<sup>th</sup> March, 2016

Copy to:-


1. The Additional Chief Secretary (Education) to the Govt. of H.P. for information please.
2. The Principal Govt. Sr. Sec. Schools in Himachal Pradesh with the directions to send the regularization proforma (without certificate except work and conduct certificate) of the contractual Lecturer those who are going to complete five year service as on 31.03.2016 on the proforma-A alongwith work and conduct certificate, to the concerned Deputy Director of Higher Education. No direct correspondence to this effect will be entertained in this Directorate.
3. Incharge IT Cell (Internal) to upload these instructions on departmental website.
4. Guard file.

Endt No.EDN-U (E-7) contract/Lect/2015-

Office of the Deputy Director of Hr Education Una, Distt Una (HP) Himachal Pradesh

Copy to:-

1. All the Principals GSSS in Una Distt for information and necessary action with the direction that particulars of contract lecturers working in your school who have completed 05 year as on 31.3.2016 may be submitted to this office on the prescribed proforma alongwith work and conduct of the contract lectures before 22.3.2016 .

  
Dy. Director of Hr Education,  
Una, Distt Una (HP)

**PRAFORMA-"A"**  
**SUBMISSION OF PARTICULARS IN R/O CONTRACT LECTURER (SCHOOL) FOR**  
**REGULARIZATION AS PGT AFTER COMPLETION OF 5 YEARS SERVICE AS ON**  
**31.03.2016**

1.	Name of Contract Lecturer/PGT					
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contact No					
		Phone No with STD code or Mob. No of Principal				
5.	Name of institution where initially joined. Also mention Distt., Mob. No./ phone No. of the institution					
		Phone No with STD code or Mob. No. of Principal				
6.	Permanent Address of candidate (Mob. No mandatory)				Mob. No of teacher	
7.	Date of Birth			Male/Female		
8.	Date of joining	Appointment order No & date				
9.	Category (Gen/SC/ST/OBC)					
10.	Detail of un-authorized absence period, if any till 31.03.2016 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Total length of service as on 31.03.2016 after excluding the period as mentioned in column No 10					
12.	Educational Qualification:-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com					
	MA/MSc/M.Com					
	B.Ed.					

Signature of Contract lecturer  
(Name.....)