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EDN-H(21) B(15) 10/2010-DM  
Directorate of Higher Education  
Himachal Pradesh

Dated Shimla-171001:- the February 2021

From:- The Director of Higher Education  
Himachal Pradesh

To

1. All the Principals,  
Govt. Post Graduate/ Degree/ Sanskrit Colleges in H.P.
2. All the Deputy Directors of Higher Education/ Inspection,  
in Himachal Pradesh.
3. All the Principals/ Head Masters,  
Govt. and Private Sen. Secondary / High Schools in H.P.

Subject:- Regarding Implementation of "School Safety Project"  
Memo,

Kindly refer to this office letter even number Dated 28<sup>th</sup> July 2020, regarding the subject cited above ( copy enclosed) vide which you were directed to take certain actions to ensure the safety of students in educational institutions under your control. In this regard all the educational institutions should ensure that they have prepared the Disaster Management Plan. This plan should be as per the actuals and existing structure of the particular institution. Mock Drills should be conducted/ organized as per actual plan of the institution by the students and teachers under the supervision of trained persons. One copy of the Disaster Management Plan of each institution should be submitted to the concerned DDMA .All the Fire Extinguishers should be functional and students and teachers should be trained to operate them in case of emergencies. Different teams constituted for the Disaster Management Activities in the institutions should be active and well trained to perform the tasks assigned to them.

You are therefore directed to implement these directions/ guidelines in letter and spirit .Any lapse in this regard will be viewed seriously and strict action may be taken against the defaulters ,as per the provisions/rules of the Disaster Management Act.

Encl:- as above.

09 FEB 2021

(Dr. Amarjeet K. Sharma)  
Director of Higher Education  
Himachal Pradesh

Endst. Even Dated Shimla-171001 the February 2021

Copy for information and further necessary action to :-

- 1 The Additional Chief Secretary (Revenue-DM) to the Government of H.P. Shimla-171002.
- 2 The Secretary (Education) to the Government of H.P. Shimla-171002.
- 3 All the Committee Members of State/ District level Incident Response Teams in H.P.
- 4 The Principal SCERT Solan / GCTE Dharam Shala in Himachal Pradesh for similar action.
- 5 The Incharge IT Cell , Directorate of Higher Education to upload this letter in Website.

Director of Higher Education  
Himachal Pradesh.

EDN-H(21) B(15) 10/2010- DM

Directorate of Higher Education  
Himachal Pradesh

Dated Shimla -171001 the July 17, 2020

From:- The Director of Higher Education  
Himachal Pradesh

To  
All the Deputy Directors of Higher Education,  
In Himachal Pradesh.

Subject:- Regarding Implementation of "School Safety Project"

Memo.

As you are aware that "School Safety" has been defined as the creation of safe environments for children starting from their homes to their schools and back which includes safety from large scale natural hazards, human made risks and environmental threats that can adversely affect the lives of children. Various kinds of guidelines have been received from the National Disaster Management Authority, Ministry of Human Resource Development, Department of School Education & Literacy, Govt. of India New Delhi, Secretary Education to the Government of Himachal Pradesh and other stakeholders regarding the subject cited above, which have been circulated to you time and again from this office.

In this connection you are hereby directed to take further necessary action on these guidelines in letter and spirit accordingly and submit the detailed report of all activities undertaken along with the photographs & Videos. You are further directed to constitute /notify the "District Level Incident Response" Team and *undertake the following actions to ensure the successful implementation of School Safety Project-*

1. All schools to prepare and share their School Disaster Management Plan and update and revise them for each academic year.
2. All schools will share their Quarterly Reports to DDHE concerned by 25<sup>th</sup> of March, June, September and December for corresponding Quarter and DDHE will further submit the consolidated quarterly report in the last working day of quarter to DHE.
3. To promote learning and practical skills related to the Disaster Management, a qualifying exam/ house test or any other assessment methods may be initiated in schools. It may be planned in the quarterly meetings of the Principals/ headmasters.
4. All schools are to conduct Four Mock Drills in each academic year. Mock drills are to be organized on 4<sup>th</sup> April ( Disaster Awareness Generation Day ), 13<sup>th</sup> October (International day of Disaster Risk Reduction) and other two dates may be decided by the schools on their own.

5. The SMCs may be mobilized and engaged to take up Non-structural mitigation measures in schools under the supervision of SSA engineers.

6. The progress of implementation of school safety project will be monitored on monthly basis by the DDHE/DDHE inspection concerned. It will be ensured to monitor minimum 10 Percent of the total schools by each DDHE in respective District and 5 Percent by the officers / inspection teams of the Directorate of Higher Education during each academic year henceforth.

7. The DDHE's will submit a combined proposal addressing vulnerabilities of schools to various types of hazards in their Districts, in consultation with the local SMC, local bodies, Public representatives, SSA engineers and DDMA concerned.

8. The Principals/ Headmasters will also submit proposals regarding Retrofitting of schools in consultation with the SSA engineers to this directorate directly as well as through DDHE concerned.

9. Non-structural mitigation in schools may be ensured by trained engineers of SSA.

10. In the post Covid-19 scenario, when schools will be permitted to open, the DM plans of all schools will need to be updated. Additional Hand Washing facilities be created and Physical Distancing in classrooms and school complex will have to be ensured.



( Dr. Amarjeet K. Sharma )

Director of Higher Education

Himachal Pradesh

Encl. ~~Even~~ Dated Shimla-171001 the July 2020

Copy for information to:-


1. The Principal Secretary (Rev-DM) to the Govt. of H.P. Shimla-2.

2. The Secretary Education to the Govt. of Himachal Pradesh Shimla-2.

3. The Deputy Directors of Higher Education ( Inspection) in Himachal Pradesh for strict compliance.

4. All Principals/ Headmasters in G.S.S.Schools/ C.H.Schools / Private Schools in H.P.

5. The Incharge IT Cell, Directorate of Higher Education to upload the letter in website.



Director of Higher Education

Himachal Pradesh

28 JUL 2020