

Reminder - III  
Time bound  
Personal Attention

No: EDN-U(E-7)Misc/2014/ 12588 /  
E-mail Id ddheuna@rediffmail.com Ph. No: 01975 223850  
Office of Dy Director of Higher Education  
Una District Una (HP)

Dated Una-174303, the 12 July, 2019.

To

The Principal,  
GSSS Baliwal, Bangana, Charara, Kalruhi, Lohara, Distt. Una.

**Subject: Forwarding of schoolwise, subjectwise enrolment & Lecturers /PGT in position statement as on 20.06.2019**

Memo:

Your personal attention is invited to this office letter No: EDN-U(E-7)Misc/2014/12097 dated 11.06.2019, Reminder-I Even No.12331 dated 29/06/2019 & Reminder -II Even No.12491 dated 08/07/2019 vide which you were directed to supply the classwise, subject wise enrolment of Lects./PGT as on 20.6.2019 on the prescribed proforma A-4 size paper & computerized in duplicate. But it is a matter of great regret that after lapse of one month, the required information has not been received in this office so far. whereas this information is time bound, The Director of Higher Education is pressing very hard for submission of required information.


You are once again directed to submit the above said information on the enclosed proforma to this office by 15.07.2019 **positively through special messenger**, otherwise the matter will be reported to the Higher authorities for taking disciplinary action under CCS rules against the defaulters.

  
Dy Director of Higher Education  
Una District Una (HP)

Endst. No Even  
Copy to:

Dated Even

1 The Director of Higher Education HP Shimla for information please.

  
Dy Director of Higher Education  
Una District Una (HP)

**Class wise subjectwise Enrolment proforma as on .....**

Name of School: -

Distt:-

Year of Up Gradation as GSSS: -

Vide notification no.

(Attach copy of notification)

Date of Functioning as GSSS: -

E-mail ID:-

Name and Mobile no. of Principal/Officiating: - Sh. /Smt.

No. of sanctioned posts of PGT/Lect.:-

No. of sanctioned posts Non-Teaching staff:-

Enrolment as on date	Sr. No.	Subject	Enrolment		Sanctioned posts	Vacant posts	Filled posts	Name of the employee	Weather Regu./Cont./Para/GIA/SMC
			10+1	10+2					
District									
Name of Constituency									
Education Block									
Telephone No.									
Weather Running									
Sci.	Comm.								
Date of Starting of Science and commerce									
Weather Sub Cadre/Tribal/General area	Detail of Nearby GSSSs			Weather running					
	Sr. No.	Name of GSSSs		Science	Commerce	IP	Distance		
	1								
	2								
	3								
	4								

(Do not make any alteration in above proforma)

----- Principal

----- DDHE