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MOST URGENT

No. EDN-H(4) 3 (C) Budget 2018-19  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1.

Dated Shimla-1 the May, 2018

To

1. The Group Commander, NCC Gp HQ, Shimla-4.
2. All the Deputy Director Higher Education in HP.
3. All the Principals of the Govt. Degree Colleges in HP.
4. The Principal GCTE Dharamshala Distt. Kangra.
5. The Principal SCERT Solan Distt. Solan.
6. All the Principals of Govt. Skt. Colleges.
7. All the Distt. Libraries, State Libraries Shimla & Central State Libraries Solan.
8. All the Principals/HM of GSSS & GHS.

Subject :- Submission of Demands for budget in different SOEs for the Financial Year 2018-19.

Memo:

In continuation to this Department instructions issued vide earlier letter of even No. dated 2.4.2018, after consultation with NIC it has now been decided that no written demands will be sent to this Directorate or Dy. Directors of Higher Education for additional funds in SOEs 01- Salary, 02- Wages, 03- TE, 06 – MR and MR retirees, 64- TTE. All the DDOs are directed to prepare online bills through e-salary portal which will automatically be reflected in HODs e-vitrans portal and accordingly budget will be allocated. For demands in other SOEs all the DDOS of GSSS/GHS Libraries will be sent to Directorate through Dy. Directors concerned and other DDOs will submit demands direct to this office after completing all the codal formalities. No allocation of budget will be made against direct correspondence or written demands. For expenditure under 05- Office Expenses all the DDOs are directed only to make payments on Electricity/ water/telephone and office stationary items only for Secondary wing. Separate demand be made for Elementary wing from Elementary Department.

*It has also been brought to the notice of the undersigned that demands for purchases for different materials are being received from different DDOs in reference to letter dated 4<sup>th</sup> July, 2015 which had been called for that Financial Year only. The Department issues instructions regarding purchase and for submitting the cases from time to time. It has also been observed that purchase cases being received are bearing a unique format of forwarding letter printed and filled by the firm having*



many discrepancies and irregularities as per purchase rules. These cases will not be entertained and an enquiry will be made against defaulter DDOS.

All the DDOs are directed to strictly adhere to the instructions issued above and previous letter referred to above failing which action will be taken against defaulters.




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Endst No: 4080 Even

Dated: 04-06-2018

Office of the Dy. Director Hr. Education Una  
EDM-V-(A-D)/Budget/-

Forwarded in original to all the DDO's in Una  
Distt for information & compliance.

  
Deputy Director Hr. Education  
Una District Una (H.P.)