

No. EDN-U (G-I) Gem/- 13634
Office of the,
Deputy Director of Higher Education
Una District Una (HP)
ddhe-una-hp@nic.in

Dated Una- 174303 06 September, 2019

To

All the Principal/Headmaster
GSSS/HS in Una Distt.

Subject:- Regarding opening of GeM Sub Account in State Bank of India.

Memo,

With reference to the Director of Higher Education Himachal Pradesh Shimla letter No. EDN-H (4)3 (C) Budget 2018-19 (GeM) Dated 27 Aug, 2019 on the subject cited above.

The copy of regarding opening of GeM Sub Account in State Bank of India is enclosed herewith for your further necessary action.

Encls: As above

Sd/-
Deputy Director of Higher Education
Una District Una (HP)

Endst No. Even

Dated

Copy to:-

- 1 The Director of Higher Education Himachal Pradesh Shimla for information please.

-Sd-
Deputy Director of Higher Education
Una District Una (HP)

No. EDN-H(4) 3 (C) Budget 2018-19 (GeM)
Directorate of Higher Education
Himachal Pradesh, Shimla-1.

पत्र सं. एडन-एच (4) 3 (C) 2018-19

Dated Shimla-1 the August, 2019

27 AUG 2019

To

All the Heads of Institutions of
Govt. Colleges, DDHEs/SCERT/NCC Hqtr/ Libraries/GSSS/GHS
Himachal Pradesh.

Subject :- Regarding opening of GeM Sub Account in State Bank of India.

Sir,

It has been observed by the undersigned that some of DDOs are visiting personally to this Directorate for authorisation to open Sub account of GeM in State Bank of India. In this connection it is intimated that as per guidelines for GeM issued by Directorate of Industries on dated 6.3.2018, Controller of Stores, has opened a State General Pool Account (SGPA) with the State Bank of India under which each DDO have to open a sub account to make transactions on GeM Portal. Each DDO will place funds in advance in this account to make payments on receipt of Goods & service within 10 days. In this context I hereby, in general authorise all the DDOs who are registered or being registered as secondary user on GeM portal under the undersigned (Primary user) to open a sub account of GeM in State Bank of India. The proforma for opening of account is also attached.



(Dr. Amrjeet K. Sharma)
Director Higher Education
Himachal Pradesh
E mail: dir@shimla.gov.in
Tel No. 0177-2696621

Copy is forwarded for information and necessary action to:-

1. The Director of Industries, Himachal Pradesh, Shimla-1.
2. Sh. Ramesh Kumar Negi, Chief Manager, State Bank of India, H.P. Secretariat Branch, Shimla east-171002 Branch Code- 50204 IFSC Code SBIN0050104, E mail: sbi.5204@sbi.co.in, (Contact No. 0177-2626212) with the request to issue instructions to all the Branches in the State to accommodate DDOs under Higher Education Department who have been registered /will be registered to open sub account of GeM.



Director Higher Education
Himachal Pradesh

Copy to IT cell with the request to upload on Deptt. website.

Ulls

A.I.
sol
28/08/19

The Manager,
State Bank of India,

Letter No
Dated ... / ... /2018

**Subject : Regarding opening of Sub Account under
State Government e-Marketplace (GEM) Pool Account (SGPA)**

Sir,

This is in reference to letter received from director industry department letter no. Ind/SP/Misc/F/6-10/04/80-Vo-I V dated 06-03-2018.

In this context it has been stated that this office has been registered under Gem as a buyer /PAO/ and a sub account for Gem has to be open in your branch. Information regarding account is as under:

(Please write in capital Letter only)

Name of Department	Name and address of office	Name of the authorized person to operate account	Designation of authorized person to operate account	DDO Code No.	TAN No. of DD O	Contact Mobile and Phone No	Official Email of the office registered with Gem

Specimen Signature of DDO

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So you are requested to open the Sub Account for this office
Yours Faithfully

(Signature with Seal)

Name of HOD/DDO.....

Designation.....