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No: EDN-U(E-7)Misc./2015/ . 1065 / **Most Impotent**  
E-mail Id ddhe-una-hp@gov.in Ph. No: 01975 223850  
Office of Dy Director of Higher Education  
Una District Una (HP)  
Dated Una-174303, the 07 August, 2020

To

All the Heads of  
Govt Sr Sec Schools of  
Una District (HP)

**Subject:**

**Regarding regularization of the PTA's provided teachers working under GIA to PTA's Rule 2006.**

Memo:

This is with reference to the Directorate of Higher Education H.P. Shimla office Letter No. EDN-HE(12)B(2)-17/2012-PTA dated:- 07.08.2020 on the subject cited above.

In this connection, all the Heads of the concerned Govt.Sr.Sec.Schools of Una Distt. are directed to supply the followings **attested copies alongwith Proforma "A"** of DPE,s to this office on or before 10.08.2020 through special messenger positively.

1. Attested copy of appointment orders.
2. Attested copy of termination orders, if any.
3. Attested copy of re-engagement orders, if any.
4. Attested copies of academic qualifications.
5. Work and Conduct certificate.
6. Attested copy of category certificate, if any.

  
Deputy Director of Higher Education  
Una District Una H.P.

REFORMA-"A"

Submission of particulars in r/o PTA provided DPE who was engaged by the PTA of concerned school between 29.06.2006 to 03.01.2008 for regularization:-

1.	Name of PTA provided DPE					
2.	Subject					
3.	Father's Name					
4.	Present place of posting as on 05.08.2020	GSSS			Distt.	
		Phone No with STD code				
5.	Name of GSSS where initially engaged under PTA-GIA	GSSS			Distt.	
		Phone No with STD code				
6.	Permanent Address of candidate					
7.	Date of Birth			Male/Female		
8.	Date of initial engagement		Appointment order No & date; (copy must be attached)			
9.	Category (Gen/SC/ST/OBC)					
10.	Whether services were taken over on contract basis yes/no					
11.	Date of termination, if any:- (copy must be attached)			Order No. and date:		
12.	Date of re-engagement, if any:- (copy must be attached)			Order No. and date:		
13.	Educational Qualification:-					
	Qualifications	Name of Uni./Board	Date of Passing examination	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BPE/B.P.Ed./ D.P.Ed					

I do certify that all the particular from Sr. No. 1 to 13 are true and correct and nothing has been concealed. I am working in the department under PTA-GIA as on 05.08.2020

Signature and Name of PTA provided DPE  
(Name)

It certified that all the particular shown from Sr. No. 1 to 13 are true and correct as per record hence verified.

Principal/DDO (School concerned)  
Distt. ....