

No-EDN-U-(A-II)/SMC Budget/- 9407
Office of the, Deputy Director of Higher Education
Una District Una (H.P)

Dated: -04/01/2019

To

The Concerned Principal
GSSS in Una District Una


Sub:- Proforma for Budget demand to the Teachers through SMC

Sir,

You are directed to provide the Budget demand of teachers appointed through SMC for the year 3rd quarter i.e. 10/18 to 12/18 on the below mentioned Proforma within two days **through e-mail/ special messenger** .

PROFORMA

S.No	Name of the Teacher with subject	Month & Year during which teaching imparted	No of period imparted	Amount for the Month	Total amount required for 2018-19
1	2	3	4	5	6
1.		Oct, 2018			
		Nov, 2018			
		Dec, 2018			
		Total			
2.		Oct, 2018			
		Nov, 2018			
		Dec, 2018			
		Total			
		G. Total			


Deputy Director of Higher Education
Una District Una (H.P)

Note: - Submit the information strictly as per the Proforma. Head of the concerned School will be personally held responsible for any wrong demand or delay in this matter.