

STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING Himachal Pradesh



SCERT Complex Rabon
Solan-173211 (H.P.)

Tel.: 01792-228135
Fax: 01792-228135

No. SCERT/SLN/ NMMS/ 2018/-2177-92

Dated:30.07.2018.

To

All the Principals/ Heads,
GSSS/ GHS/ GMSs,
Himachal Pradesh.

Subject: National Means-cum-Merit Scholarship (NMMS) Examination, 2018.

Madam/Sir,

This is w.r.t. the **National Means-cum-Merit Scholarship (NMMS) Examination** conducted every year by SCERT. Thank you for your kind cooperation. We are pleased to inform you that the MHRD has now enhanced the rate of scholarship from Rs. 6000/- to Rs. 12000/- per annum (PDF attached). However, **to ensure that the benefits of this scheme may reach maximum number of students**, the process of registration and other related communication is further being simplified. Such modifications have also become necessary since the MHRD has now assigned a more significant role to the institutional heads by directly involving them in the online registration of the selected candidates and other communications thereafter. Though the role of SCERT has now been reduced to a mere facilitator in conducting the examination only yet it is our duty to apprise you with all processes of the scheme at each level i.e. Registration, conduct of examination, and disbursing the scholarships into student's bank accounts etc. Hence, for your kind perusal and ready reference, a brief road-map of the scheme is as under:

NMMS Scheme:

National Means-cum-Merit Scholarship Scheme was launched by the Ministry of Human Resource and Development in May, 2008. The objective of the scheme is to award scholarships to meritorious student of economically weaker sections to arrest their drop out at class VIII and encourage them to continue the study at secondary stage.

Scholarship of Rs. 12000/- per annum (Rs. 1000/- per month), per student is awarded to selected student every year for study in classes IX to XII in State Government, Govt. aided and local body schools. However, only those students whose parental annual income from all sources is not more than Rs. 1,50,000/- are eligible to avail the scholarships.

There is quota of scholarships for different states/UTs. Himachal Pradesh has been allotted a quota of 832 scholarships, out of which 15% scholarships will be reserved for/allotted to SC, 7.5% for ST, and 3% for Physically Challenged Group (PCG)/Children with special needs (CWSN).

The selection of students for the award of the scholarships is made through an examination conducted by the State Governments. The state level NMMS Exam in Himachal Pradesh is conducted by SCERT, in the month of November.

Eligibility:

1. Any student, studying in class VIII in a Govt./Local Body/Govt-aided-private school, whose parental annual income from all sources is not more than Rs. 1,50,000/- is eligible to avail the scholarships.
2. He/she must have scored at least 55% marks in class VII.
3. He/she will be awarded the scholarship for the next four years i.e. Class IX to XII, only if he/she continues to study in a Govt./Local Body/Govt-aided-private school only and scores at least 55% marks in the annual exams of class VIII, IX, and XI; and 60% or more marks in the annual exams of class X. There is, however, a relaxation of 5% marks for the reserved categories.

Registration:

1. Registration for the examination will be made through the school heads only and not by the students individually.
2. Two copies of Registration-cum-Admit card, *see Annexure*, one for SCERT and the other for the institutional records, are to be filled.
3. A consolidated list of the students, *as per the format in Annexure*, must also be send along with their Registration-cum-Admit cards.
4. Finally, the institution will have to register all the successful candidates on the National Scholarship Portal (NSP) immediately after the result or as soon as the portal is activated by the MHRD. If need be, the services of the Complex Schools (GSSS) may be availed for this purpose.

Note:

1. Only the desired documents, *as mentioned in the Registration-cum-Admit card*, may be attached with the Registration-cum-Admit card.
2. List of examination centres, various codes, and instructions thereof, are given in ***Annexure***.

Fee: NIL.

Note: However, the institutional heads must ensure that this facility is not misused in any sense and that they will make every effort to ensure that all the students registered would appear in the exam, thereby avoiding unnecessary wastage of resources.

Communication with SCERT:

1. All correspondence regarding NMMS must be made through either school heads or the teacher-in-charge for NMMS only.
2. The prescribed certificate, given in ***Annexure***, may be used to communicate the eligibility/ineligibility of student in the subsequent classes.

3. As far as possible, efforts should be made to minimise the use of paper. Thus, all correspondence should be made preferably through e-mail only.
4. All information will be updated regularly on the SCERT website. However, the same will also be communicated to all the schools preferably through e-mail. Thus, creating an E mail ID for NMMS is suggested.

Creating an E-mail ID for NMMS:

1. All communications should preferably be made through the official E-mail ID of the school. Individual email IDs may be avoided.
2. However, it is suggested that a new E-mail ID may be created for the teacher in-charge NMMS, keeping a uniform pattern *i.e. name of the school + DOT+ pin code + @gmail.com*. For example, GSSS SHERPUR, in Banikhet block, Dist Chamba, may create an e-mail as gssssherpur.176306@gmail.com etc.
3. This mail ID may be continued even after the transfer of a particular NMMS incharge.
4. All the E-mail IDs and Phone numbers of the teacher-in-charge/institutional Head may be shared, and communication thereafter may be made, only with the following Co-ordinator of your district at SCERT:

S.N.	DISTRICTS	COORDINATOR	E-mail ID
1	Shimla, Chamba, Sirmour	Ms. Divya Sharma	scertnmms.scs@gmail.com
2	Bilaspur, Kangra, Una	Ms. Nisha Gupta	scertnmms.bku@gmail.com
3	Solan, Kullu, Lahul & Spiti	Ms. Ritu Puri	scertnmms.skl@gmail.com
4	Hamirpur, Kinnaur, Mandi	Mr. Kamal Kumar	scertnmms.hkm@gmail.com
1	STATE COORDINATOR	Mr. Manoj Kumar	scertnmms.hp@gmail.com
2	STATE COORDINATOR	Ms. Neelam Sharma	scertnmms.hp@gmail.com
	Phone no: 01792-227235.		

Note: Besides the district coordinator, each mail must also be sent to the state coordinator as well.

IMPORTANT:

INTIMATION REGARDING THE NMMS ROLL NO WILL ALSO BE COMMUNICATED TO THE SCHOOL HEADS PREFERABLY THROUGH EMAILS.

NMMS 'Check-list' for the institutions:

1. Familiarity with the **National Scholarship Portal** and its various fields.
2. Assigning a teacher-in-charge for NMMS.
3. Creating a new Email ID (PIN code based) for NMMS, and sharing it with SCERT.
4. Procuring the latest Income certificate (below Rs.150,000/-) from all applicants.
5. Procuring category certificate.
6. Proper scrutiny and verification of the details of registration for Examination as well as entries in the MHRD online registration on the NSP.

7. Maintaining/communicating proper records of the registered students for ready reference, as and when required.
8. Procuring aadhar linked bank account details of the selected students.
9. Updating the status of successful candidates as per the schedule of MHRD.
10. Checking for the updates on the National Scholarship Portal regularly.

Finally, for your ready reference following details are also being given in the attached

Annexure:

1. Registration-cum-Admit card, including the list of the required documents.
2. Instructions regarding filling of the form, OMR and NSP etc.
3. Examination-scheme,
4. List of examination centers and their codes.
5. Eligibility/ineligibility certificate for subsequent years
6. Format regarding the trailing/pending cases of scholarship

Note: Scholarships will be disbursed by the MHRD, through the State Bank of India, directly into the bank accounts of students, only after the institute has submitted/ uploaded on-line information over National Scholarship Portal (NSP). SCERT plays no direct role here except for final verification of the registration details.

Your cooperation in making this scheme more vibrant is solicited.

Thanking you in anticipation,

-sd-

Principal
SCERT, Solan (H.P.)

Copy to:

1. The Director (HE), Himachal Pradesh, Shimla.
2. All the Deputy Directors (HE), Himachal Pradesh for forwarding the same to all the GSSS/GHS/GMSs in their district
3. Director NIC, Himachal Pradesh, Shimla.
4. SPD SSA/RMSA, for wide publicity through BRCs and CRCs.
5. Guard file.

ANNEXURE:

Registration-cum-Admit card

National Means-cum-Merit Scholarship Examination-2018

(For Class VIII students of Govt./Local Body/Govt. aided private schools only)

Name: _____

Father's Name: _____

Mother's Name: _____

Parents' annual income: _____ (attach certificate*)

School: GSSS/GHS/GMS _____ Block _____

District: _____ PIN: _____

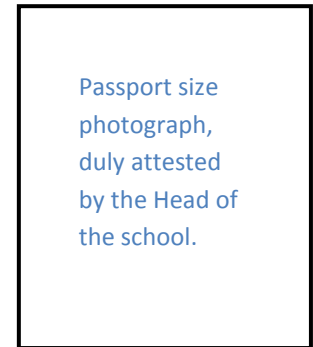
Present Class: VIII Roll. No. _____

Marks in Class VII: _____ / _____ i.e. _____%

Category: _____ (General/SC/ST/PCG/CWSN)

Examination Centre Opted: _____.

Note: These details must be verified by the Teacher in-charge NMMS and the institutional Head. (Please turn over)



For SCERT Use Only

Roll No. 3 46 18 Exam Centre: _____

3	46	18		
Class code	State code	Year	Centre code	Serial no

Attendance Record

Examination Time	Student's signature	Invigilator's signature
Mental Ability Test (MAT) 10:00 am to 12:00 am		
Scholastic Aptitude Test (SAT) 1:00 pm to 3:00 pm		

(THIS CARD IS TO BE SENT BACK TO SCERT ALONGWITH THE OMR RECORD.)

Verification by the Teacher in-charge NMMS and the school Heads

Certified, that I, _____, Teacher in-charge NMMS, have personally verified the particulars given in this Registration-cum-Admit card. All the details have been found correct as per the school record. Further, the original copy of the latest certificate of parental annual income (i.e. only up to Rs. 1,50,000/- per year) has also been procured from the student. He/she belongs to _____ category.

Signature of the teacher in-charge

Phone:

E-mail(Teacher In-charge)_____

Recommended for appearing in the NMMS Examination – 2018,

Signature and stamp of the Principal/Head,
GSSS/GHS/GMS _____,

District: _____

Phone: _____

E-mail (School)_____

Documents required for NMMS Scheme

Documents for the use of SCERT, Solan, (H.P.) (To be attached with this Registration/Admit card)		Documents for the School Record & on-line uploading on NSP	
1	Registration-cum-Admit card	1	Registration-cum-Admit card
2	Detailed marks list of class VII (photocopy)	2	Detailed marks list of class VII, VIII, IX, X, and XI. (Selected students only.)
3	Latest income certificate(photocopy)	3	Latest income certificate of all subsequent years i.e. class VIII to class XII. (original copy only)
4	Category certificate(photocopy)	4	Category certificate(photocopy)
5	CWSN category certificate from CMO (photocopy)	5	CWSN category certificate from CMO (photocopy)
<u>NOTE*: ONLY THE ELIGIBLE CANDIDATES MUST BE RECOMMENDED FOR APPEARING IN THIS EXAM. HENCE LATEST INCOME CERTIFICATE, ISSUED BY A COMPETENT AUTHORITY, MUST BE PROCURED AND ATTACHED WITH THIS REGISTRATION CARD.</u>		6	Student's Aadhar number.
		7	Student's Bank details (i.e. Account number, IFSC Code, photocopy of the relevant pages of the pass book). NOTE: The account must be ACTIVE at the time of submitting on-line claims.
		8	Details as per the National Scholarship Portal.

Check-list for subsequent years

Class	Year	Marks	Income certificate	School	Remarks
VIII					
IX					
X					
XI					
NSP ID:		NSP PHONE:		E-MAIL:	

STUDENTS MUST BE DIRECTED TO KEEP PROPER RECORD OF THEIR USER ID, E-MAIL AND REGISTERED PHONE etc.

A PHOTOCOPY OF THIS CARD MAY BE GIVEN TO THE STUDENT ALONG WITH HIS SLC.

Examination scheme.

EXAM	MARKS	QUESTIONS	DURATION
MENTAL ABILITY TEST (MAT)	100	100	120
SCHOLASTIC APTITUDE TEST (SAT)	100	100	120

THERE WILL BE NO NEGATIVE MARKING.

The students must pass both the tests i.e. MAT and SAT with at least 40% marks in aggregate taken together for these two tests. For the SC/ST students, this cut off will be 32% marks.

आवेदन से संबन्धित कुछ महत्वपूर्ण दिशा-निर्देश

1. परीक्षा के लिए आवेदन केवल स्कूल के प्रधानाचार्य के माध्यम से ही स्वीकार किये जायेंगे।
2. आवेदन पत्र को एससीईआरटी की वेबसाइट www.himachal.nic.in/scert से डाउनलोड करें।
3. कोई भी अधूरी/गलत जानकारी ना भरें।
4. फॉर्म केवल CAPITAL LETTERS में ही भरें।
5. कृपया दो फॉर्म भरें - एक एससीईआरटी को भेजें, दूसरा स्कूल रिकॉर्ड के लिए।
6. स्कूल इस बात को सुनिश्चित करे कि एनएमएसकेएस के लिए एक अलग ई-मेल अकाउंट हो जो किसी अध्यापक के स्थानांतरण के उपरांत भी प्रयोग में रहे। भविष्य के सभी पत्राचार इसी ई-मेल द्वारा किये जायेंगे।
7. एक से अधिक विद्यार्थी होने पर सभी की सूची भी दिये गये टेबल के अनुसार भेज दें।
8. आवेदन पत्र **05-09-2018** तक स्वीकार किए जाएंगे।
9. आवेदन पत्रों को **PRINCIPAL, SCERT SOLAN (AT RABON), H.P. PIN. 173211** को प्रेषित करें तथा लिफाफे पर स्पष्ट रूप से **NMMS EXAM 2018. DISTRICT _____** अवश्य लिखें।

Format for the consolidated list of the students

S.N.	SCHOOL	STUDENT'S NAME	FATHER'S NAME	D.O.B	CATEGORY	MARKS IN VII	PARENTS' ANNUAL INCOME	CENTER OPTED	PHONE NUMBER (SCHOOL)
1									
2									

PLEASE USE EXCELL SHEET TO EMAIL THIS INFORMATION TO STATE AND DISTRICT COORDINATOR AT SCERT, SOLAN.
CONTACT: 01792-227235.

NOTE: INTIMATION OF THE NMMS ROLL NO WILL BE SEND TO SCHOOL HEADS **PREFERABLY** THROUGH EMAILS.

परीक्षा से संबन्धित कुछ महत्वपूर्ण दिशा-निर्देश

1. परीक्षा शुरू होने से कम से कम आधा घंटा पहले परीक्षा केंद्र पहुँचे।
2. अपने साथ मोबाइल फोन, कैल्कुलेटर, या कोई अन्य इलेक्ट्रॉनिक उपकरण ना लाएं।
3. OMR SHEET को भरने की विधि को ध्यानपूर्वक समझ लें और दिये गए दिशा-निर्देशों के अनुसार ही उत्तर चिन्हित/अंकित करें।
4. सभी प्रश्न OBJECTIVE TYPE होंगे। हर प्रश्न के साथ कोई चार उत्तर दिये जाएंगे। जिनमें से विद्यार्थी को केवल एक सही उत्तर का चयन करना होगा और उसके सामने बने गोले को **नीले या काले बॉल पॉइंट पेन** से भरना होगा।
5. हर प्रश्न का केवल एक ही उत्तर भरें। एक से अधिक उत्तर भरने पर उसे गलत माना जाएगा।
6. परीक्षा एक ही दिन (**04 नवम्बर, 2018, रविवार**) सुबह ओर शाम के दो सत्रों में आयोजित की जाएगी।

List of Examination Centers and Center-codes

DISTRICT	S.N.	CENTER	CODE
BILASPUR	1	GSSS (B) BILASPUR	0101
	2	GSSS (B) GHUMARWIN	0102
	3	GSSS BERTHIN	0103
CHAMBA	4	GSSS (B) CHAMBA	0201
HAMIRPUR	5	GSSS (B) HAMIRPUR	0301
	6	GSSS (G) HAMIRPUR	0302
	7	GSSS (B) SUJANPUR TIHRA	0303
	8	GSSS BANI	0304
KANGRA	9	GSSS NEW KANGRA	0401
	10	GSSS BAIJNATH	0402
	11	GSSS (B) NURPUR	0403
	12	GSSS DEHRA	0404
	13	GSSS DARI	0405
KINNAUR	14	GSSS (B) RECKONG-PEO	0501
KULLU	15	GSSS (B) KULLU	0601
LAHAUL-SPITI	16	GSSS JAHALMA	0701
MANDI	17	GSSS (B) MANDI	0801
	18	GSSS (B) SARKAGHAT	0802
	19	GSSS (B) SUNDERNAGAR	0803
	20	GSSS KARSOG	0804
	21	GSSS (G) MANDI	0805
SHIMLA	22	GSSS (B) RAMPUR	0901
	23	GSSS (B) ROHRU	0902
	24	GSSS (G) PORTMORE	0903
	25	GSSS (B) THEOG	0904
SIRMOUR	26	GSSS (B) NAHAN	1001
	27	GSSS (B) RAJGARH	1002
	28	GSSS (B) PAONTA-SAHIB	1003
SOLAN	29	GSSS (B) ARKI	1101
	30	GSSS (G) ARKI	1102
	31	GSSS (B) SOLAN	1103
	32	GSSS (G) SOLAN	1104
	33	GSSS (B) DHARAMPUR	1105
	34	GSSS BAROTIWALA	1106
UNA	35	GSSS (B) UNA	1201
	36	GSSS (G) UNA	1202
	37	GSSS AMB	1203

नोट: किसी भी अपरिहार्य कारण से परीक्षा केंद्र बदले जाने की स्थिति में आप का सहयोग अपेक्षित है।

A Government school means a school that is run by the state Government.

A Local Body school means a school that is run by Panchayati Raj or Local Body institution such as Zila Parishad, Municipal Corporation, Municipal Committee, Notified Area Committee and Cantonment Board.

A Govt. Aided Private school means a school that is run by an individual or a private organization and receives grant from government or local body.

LAST DATE: 5TH September, 2018.

Application forms must be sent to THE PRINCIPAL, SCERT, SOLAN at RABON (H.P.) -173211. Please do write **NMMS EXAM – 2018**, [District: _____] at the top of the envelop.

NSP से संबन्धित कुछ महत्वपूर्ण दिशा-निर्देश

1. NSP के अनुरूप किसी भी जानकारी हेतु सभी दस्तावेज़ जैसे आय का प्रमाण-पत्र, जाति/ जनजाति/ शारीरिक-अक्षमता प्रमाण-पत्र, आधार कार्ड, बैंक अकाउंट, इत्यादि को समय पर बना लें।
2. बैंक अकाउंट को आधार-कार्ड से लिंक करवाना अनिवार्य है।
3. बैंक-अकाउंट में दी गई सारी जानकारियाँ स्कूल रिकॉर्ड के अनुरूप ही हों। किसी भी त्रुटि के कारण छात्रवृत्ति की राशी बैंक अकाउंट में हस्तांतरित नहीं हो पाएगी।
4. विद्यार्थी का ईमेल अकाउंट होना अनिवार्य है। उसे पासवर्ड लिख कर रखने को कहें।
5. NSP का USER NAME तथा पासवर्ड भी लिखकर रखें।
6. NSP एक मोबाइल फोन से एक या दो विद्यार्थियों को ही रजिस्टर करता है अतः विद्यार्थी को उसके माता-पिता के फोन से ही रजिस्टर करें।
7. रजिस्टर्ड मोबाइल फोन नंबर को ना बदलें क्योंकि जरूरत पड़ने पर उसी पर OTP नंबर भेजा जाएगा।
8. NSP पर भरी हर जानकारी का प्रमाण पत्र स्कूल रिकॉर्ड में रखें। **साथ ही हर प्रमाण पत्र की एक प्रति एससीईआरटी को भी भेजें ताकि NSP पर भरी DETAILS को जिला एवं राज्य स्तर पर VERIFY किया जा सके।**
9. NSP की अनिवार्यता से संबन्धित पत्र जो MHRD से ईमेल द्वारा प्राप्त हुआ है को भी एससीईआरटी की वैबसाइट पर अपलोड किया गया है।

ELIGIBILITY/INELIGIBILITY CERTIFICATE FOR SUBSEQUENT YEARS

Certified that Mr./Miss. _____ S/D/o Sh. _____
NMMS Roll No. _____ Exam Year, November _____ is
eligible/ineligible for the award of NMMS scheme for the year _____ since he/she has

1. Scored/failed to score _____% marks in Class _____. He has actually scored _____/_____ marks in class _____.
2. Submitted/ has not submitted annual income certificate for this year.
3. Migrated to a school not covered under this scheme.

Date: _____
Contact No: _____

Principal/Head Master,
GSSS/GHS _____
District: _____

TRAILING/PENDING CASES

It has been observed that even though the students have been found eligible for the award of scholarship in the subsequent years yet the amount is not transferred into their accounts. However, following possible causes for not receiving scholarship have been identified:

1. Different spellings or surnames etc in the school records and the bank details, either of the student or the father.
2. Changed IFSC code due to recent merging of various banks into SBI.
3. Inactive status of the bank account i.e. no withdraw in the last three months.
4. Bank account is not linked with adhaar card.

It is therefore requested that first the above mentioned details may be verified and only after error, if any, is duly rectified the pending cases may be forwarded to SCERT in the following manner:

S.N.	EXAM YEAR	NMMS ROLL N.	STUDENT'S NAME	FATHER'S NAME	D.O.B	ADHAAR No	BANK A/C	IFSC CODE	Installments received	District	Phone (school)
1											
2											

**PLEASE USE EXCELL SHEET TO EMAIL THIS INFORMATION TO STATE AND DISTRICT COORDINATOR AT SCERT, SOLAN.
CONTACT: 01792-227235.**

All the pending cases must be sent to SCERT up to 15th August, 2018 either through official e-mail or proper official letter only. SCERT will forward the same to the MHRD for further necessary action.