

No-EDN-U(E-7)ACRs(Lecturers/PGT/2018/- 9402  
Office of the Deputy Director Higher Education,  
Una Distt Una(HP)  
Dated Una 174303 /01/2019  
Email ddhe-una-hp@gov.in Ph No 01975223850

To

All the Principals,  
GSSS Una Distt Una(HP)


Subject-  
Memo,

Submission of A.C.R.s as per Time Schedule Prescribed by the Government

Please refer to the Directorate of Higher Education Shimla vide Letter No. EDN-H(23) 1-3/2012-13 Dated 31 Dec,,2018 regarding subject cited above.


It is a matter of great regret that despite repeated instructions the Annual Confidential Reports of Regular Lecturers/PGTs working under your control are not being initiated strictly in accordance with the time schedule prescribed by the Department. So the Principals who have not submitted the ACRs of PGTs/Lecturers for the year 2016-17 so far if pending as well as 2017-18 should reach this office by 7<sup>th</sup> of Jan 2019 along with format as mentioned below. The Suitable entries like Mobile No, Seniority No. & Dossier(if available), PMIS Code must be mentioned at the Top on each ACR of the Concerned Official. Any laxity at your end will be viewed seriously.

SN	No of Sanctioned Posts of Lecturers/PGT	No of Regular Posts of Lecturers/PGTs filled up	Total No posts of Lecturers/PGTs Vacant	No. of ACRs of Lecturers/PGTs are submitted	Regular are being
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Deputy Director of Higher Education,  
Una Distt Una(HP)

Copy to-

1.The Director Higher Education Shimla for information please.

  
Deputy Director of Higher Education,  
Una Distt Una(HP)