



विद्याधनम् सर्वधनं प्रधानम्

1. ~~EE 09 3085 947 AN~~  
12/2/18  
राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान  
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001 : 2008 Certified

क्षेत्रीय केंद्र, धर्मशाला (हि.प्र.) / Regional Centre, Dharamshala (H.P.)

(स्कूल शिक्षा और साक्षरता विभाग, मा.सं.वि.मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)  
(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R D., Govt. of India)

F.564-09/2017/NIOS/RC/DHM/

Date: 06-02-2018

To  
The Deputy Director (Higher Education)  
Department of Higher Education  
District Una (H.P.)  
Himachal Pradesh

**Subject: Forwarding of Application Form for Appointment for Officer On Special Duty for NIOS Examination -reg .**

Respected Sir/Madam,

It is my pleasure to inform you that National Institute of Open Schooling is an Autonomous Organisation under Ministry of Human Resource Development, Govt. Of India conducting Secondary, Senior Secondary, Vocational Courses examinations twice a year. At present, NIOS is also conducting D.El.Ed. Programme and Bridge Course for the untrained in service teachers all over India through distance mode. In this connection, the undersigned is looking for eminent qualified Officers of impeccable record for appointment as Officer on Special Duty (OSD) for NIOS Examination. You are requested to nominate at least 5-10 numbers of Principals of your District to be appointed as OSDs to supervise the above said exams. The Honorarium will be given as per the NIOS norms for the duties performed. The copy of the proforma is attached with the letter. The undersigned is looking forward for your good cooperation please.

With regards,

Yours faithfully

(Sanjeev Kumar)

Regional Director

Regional Director  
National Institute of Open Schooling  
Regional Centre Dharamshala (H P)

Encl: As above

चामुंडा काम्प्लेक्स, आयकर विभाग के समीप, डा. दाड़ी (धर्मशाला) जिला कांगड़ा हि० प्र० - 176057

वेबसाइट : www.nios.ac.in, फोन न० : 01892-222251, फैक्स न० : 01892-222351, ई-मेल : rcdharamshala@nios.ac.in

2nd Floor, Chamunda Complex (Near Income Tax Office), P.O. Dari (Dharamshala), Distt. Kangra (H.P.) - 176057


Endst. No: - EDN-U (G-4R) Board/ 2017- 1441  
Office of the Deputy Director of Higher Education,  
Una Distt. Una (HP).

Dated

Una

24 February, 2018

All the Principals of Govt. Senior Secondary Schools in Una Distt. for information and necessary action. They are directed to submit the proforma with in two days to this office.

  
Dy. Director of Higher Education,  
Una Distt. Una (HP).

# NATIONAL INSTITUTE OF OPEN SCHOOLING

REGIONAL CENTRE, DHARAMSHALA

CHAMUNDA COMPLEX DARI ROAD DHARAMSHALA -176057

Ph: 01892-222251, , 222351(fax), email: [rcdharamshala@nios.ac.in](mailto:rcdharamshala@nios.ac.in)

## APPLICATION FORM FOR APPOINTMENT AS OSD

(Please fill in Capital Letters only)

1. NAME: Mr. /Mrs./Ms./Dr./Prof. \_\_\_\_\_

2. COMPLETE RESIDENTIAL ADDRESS: \_\_\_\_\_

Distt: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_

3. CONTACT NO: Mobile: \_\_\_\_\_ Res: \_\_\_\_\_

4. Email : \_\_\_\_\_

5. DATE OF BIRTH: \_\_\_\_\_ (DD/MM/YYYY)

6. EDUCATIONAL QUALIFICATIONS:

S.No	Degree/Diploma	Board/University	Passing Year	Percentage/ Division
i)	Post Graduation			
ii)	Graduation			
iii)	Senior Secondary			
iv)	Secondary			
v)	Other(s)			

7. PRESENTLY WORKING (YES/NO): \_\_\_\_\_

8. PARTICULARS OF EMPLOYMENT(if retired please give particulars of position held last):

i)	Post held:			
ii)	Teaching Subject:	Experience (in No. of years):		
iii)	Present Pay/Scale:			
iv)	Employee Address:	_____ Distt: _____ State: _____ Pin: _____		
v)	Contact:	Office: _____	Fax: _____	email: _____

9. EXPERIENCE AS OBSERVER:

Position	Course(s)	No. of Year(s)	Subject(s)	Board/Council/University
OBSERVER				

Languages in which you can evaluate: i) \_\_\_\_\_ ii) \_\_\_\_\_ iii) \_\_\_\_\_ iv) \_\_\_\_\_

### CERTIFICATE BY THE APPLICANT

Certified that:

- The particulars given above are correct to the best of my knowledge and belief.
- I have never been debarred from any Examination Wordk of any Board/University etc.

\_\_\_\_\_  
(Signature of the Applicant)

This application should be countersigned by the Principal/Head of the Institution of the application. Retired applicant should furnish copies of their qualification/employment certificates.

\_\_\_\_\_  
(Signature of the Head of the Institution with Seal)