

No.EDN-H(19)B(1)-8/2012-Cont-Regl.
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla-171001 the 18th April, 2017

To

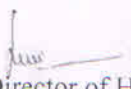
All the Deputy Director of Hr. Education,
In Districts of Himachal Pradesh.

Subject:

Regularization of contract post graduate teachers.

Memo,

In continuation to this Directorate of even number dated 11.04.2017 on the subject cited above, you are directed to collect and compile the proforma given below from the Principals of Senior Secondary Schools under your control in respect of those lecturers/PGT (school cadre) who have completed three years of service on contract basis as on 31.3.2017 on the proforma-"A" and forward the same to this Directorate on the proforma-B enclosed herewith in consolidated form by 25.04.2017 positively along with appointment order and work & conduct certificate. In case, there is no eligible candidate in your District, NIL report to this effect be sent to this Directorate.

ADHE 20/04/17

Director of Higher Education
Himachal Pradesh

E-7
08
20/4/17
Endst. No. Even Dated : Shimla-171001 the 18th April, 2017


Copy to:-

1. The Principal Govt. Sr. Sec. Schools in Himachal Pradesh with the directions to send the regularization proforma (along with appointment order and work & conduct certificate) of the contractual PGT/Lecturer those who have completed three year service as on 31.03.2017 on the proforma-A to the concerned Deputy Director of Higher Education. Direct correspondence to this effect will not be entertained in this Directorate.
2. Incharge IT Cell (Internal) to upload these instructions on departmental website.
3. Guard file.


Director of Higher Education
Himachal Pradesh.

105
20/4
No. EDN-U(E-7) Regularization/-2528-628
Dated 21-4-2017
Office of the Dy. Director of H.U. Edu. UNA.

Forwarded in original to All the Principals
G SSS- in UNA District with the remarks that the
above information on prescribed proforma
completed in all respect may be sent to this
office within two days positively.


Deputy Director
Higher Education
UNA (H.P)

**SUBMISSION OF PARTICULARS IN R/O CONTRACT LECTURER (SCHOOL) FOR
REGULARIZATION AS PGT AFTER COMPLETION OF 3 YEARS SERVICE AS ON 31.03.2017**

1.	Name of Contract Lecturer/PGT					
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contact No		Phone No with STD code or Mob. No of Principal			
5.	Name of institution where initially joined. Also mention Distt., Mob. No./ phone No. of the institution		Phone No with STD code or Mob. No. of Principal			
6.	Permanent Address of candidate (Mob. No mandatory)		Mob. No of teacher			
7.	Date of Birth	Male/Female				
8.	Date of joining		Appointment order No & date			
9.	Category (Gen/SC/ST/OBC)					
10.	Detail of un-authorized absence period, if any till 31.03.2017 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Total length of service as on 31.03.2017 after excluding the period as mentioned in column No 10					
12.	Educational Qualification:-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com					
	MA/MSc/M.Com					
	B.Ed.					

Signature of Contract lecturer
(Name.....)

1. It is certified that Sh/ Smt/Miss..... is working as contract Lecturer/PGT in.....subject who was initially appointed as such vide Directorate of Hr Education order No.....dated..... at serial number
2. His/her work and conduct isduring the last year (attach copy).
3. Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....

Signature of Principal/DDO (official seal)
(Name of signing officer.....)

Check list for Principal/DDO to ensure before sending the case from institution:-

1. Whether all columns have been filled correctly. Don't make any alteration in the above Proforma.
2. Whether Mobile No./phone No in r/o teacher and institution is mentioned.
3. Whether appointment orders have been attached.
4. Whether work and conduct certificate has been attached.

For office use only (at Directorate level):

Remarks of Screening committee if any :.....

.....
.....
.....

Whether Recommended for regularization or Not:.....

If Not mention the reason

Signature of Member

Signature of member

Signature Convener