

Reminder-I  
MOST URGENT  
PROMOTION MATTER

NO : EDN- H (23) 2-5/2013 H.M.  
Directorate of Higher Education  
Himachal Pradesh, Shimla-171001  
Email: [dir.edu@rediffmail.com](mailto:dir.edu@rediffmail.com), [acrbr@rediffmail.com](mailto:acrbr@rediffmail.com)  
Phone No. 0177-2653120, 2653575, Ext.255 Fax No. 0177-2812882

Dated: Shimla, the 07 Feb, 2019

To

All the Deputy Director of Higher Education  
In Himachal Pradesh

Subject:- Submission of ACRs of in r/o Headmaster for the promotion to the post of  
Principal School Cadre.

Memo:-

You are directed to send the ACRs of Headmasters who are currently working as Principal on Adhoc basis under your control as per list enclosed within five days through special messenger from receipt of this letter as the same are required for the purpose of the promotion to the post of Principals. Before forwarding the case, ensure marking of Dossier Number & Seniority Number on the ACR, forms. The department will not be responsible for the delay of the promotion if the ACRs are not received with in stipulated period.

If the concerned individual has been transferred, concerned reporting officers are directed to write the pending ACRs at their own level for the said purpose. The Awaited ACRs list is already on the official e-mail. This may be treated as urgent and given personal attention. Non compliance shall render individual ineligible for the promotion.

Jt. Director of Hi Education (C)  
Himachal Pradesh, Shimla-1

Feb, 2019

Endst. No Even Dated Shimla, the

Copy forward for necessary action to :-

1. The Director of Elementary Education to the Govt. of Himachal Pradesh for information and necessary action.
2. Technical officer for uploading for the official e-mail
3. Guard file.

Jt. Director of Hi Education (C)  
Himachal Pradesh, Shimla-1

Endst No EDN-UCE-5) - 174303 / 9945 / Dated 14.2.2019  
Copy forwarded to -

1. The concerned Principals / Headmasters of GSSS / GHS of the District for information & view directions to check his / her name in the list uploaded on website of DHE Shimla & send the same to this office accordingly

Deputy Director of Higher Education  
Una District Una (H.P.)