

No-EDN-U(G-III)F(8)DM/2019/- 420-22
Office of the Deputy Director of Higher Education,
Una Distt Una (Himachal Pradesh) Tel: 01975223850
Email: ddhe-una-hp@gov.in
Dated: Una the 17th June, 2020

To

✓
All the Principals/Headmasters,
Govt Sr Sec/Govt High/ Schools in Distt(HP)

Subject- Preparedness of Line Departments and the District reagrding impending
South West Monsoon, 2020.

Memo,

A meeting was held under the chairmanship of Shri Sandeep Kumar ,
worthy Deputy Commissioner Una Distt Una(HP) on 10th June, 2020 to assess the preparedness and
mitigation measures to cope with South West Monsoon, 2020 in the Distt Una(HP).

In this connection, you are hereby directed to go through the contents of
the guidelines as enclosed and comply with the instructions strictly .


Deputy Director Higher Education Una,
Distt Una (HP)

Endst No even 174303 June, 2020

Copy to-

1. The Director of Higher Education Shimla for information please.
2. The Additional Deputy Commissioner, Una Distt Una(HP) for information please.


Deputy Director Higher Education Una,
Distt Una (HP)

Endst. No. 219-245 /DRO/Relief

Dated: 15-06-2020

Copy forwarded to the following for information and necessary action, please.

1. The Director cum Special Secretary (Rev-DM), to the Govt. of HP, Shimla.
2. The Superintendent of Police, Una.
3. The Commandant, 1st IRB Bangarh, Una.
4. The Commandant, Home Guards, 12th Bn. Una.
5. All the SDMs of District Una.
6. The Divisional Forest Officer, Una.
7. The Chief Medical Officer, Una.
8. The District Ayurvedic Officer, Una.
9. The Superintendent Engineer, IPH, Una.
10. The Superintending Engineer, Swan River Flood Mgt., Una.
11. The Superintending Engineer, HPPWD, Una.
12. The Superintendent Engineer, HP State Electricity Board, Una.
13. The Fire Officer, Fire Services Una.
14. The District Panchayat Officer, Una.
15. The Project Officer, DRDA, Una.
16. The District Food & Supply Controller, Una.
17. The District Public and Relation. Officer, Una.
- ✓ 18. The Deputy Director Higher Education, Una.
19. The Deputy Director Elementary Education, Una.
20. The Deputy Director of Agriculture, Una.
21. The Deputy Director Horticulture, Una.
22. The Deputy Director Fisheries, Una.
23. The Deputy Director Animal Husbandry, Una.
24. All EOs, Municipal Council, Una, Santoshgarh, Mehatpur-Basdehra.
25. All Secretaries, Nagar Panchayat, Gagret, Daulatpur Chowk and Tahliwal.

9-111

107
16/6/2020

16/06/2020

(Arindam Chaudhary, IAS)
Nodal Officer DDMA-cum-
Additional Deputy Commissioner,
Una (HP).

327 (2121)



Minutes of Meeting regarding "Preparedness of the line departments and the District regarding impending South West Monsoon, 2020" held on 10th June 2020 at Office of Deputy Commissioner, Una under the Chairmanship of Sh. Sandeep Kumar, Deputy Commissioner, Una.

On 10th June 2020, DDMA meeting has been conducted under the chairmanship of Shri Sandeep Kumar, Deputy Commissioner, Una, Himachal Pradesh to assess the preparedness and mitigation measures to cope with South West Monsoon, 2020, in the District Una. Concerned departments attended the meeting and highlighted their agenda and measures taking regarding South West Monsoon, 2020 on their own level. The meeting inaugurated with the welcome notes from worthy ADC, Una. During the meeting, the following points were highlighted and discussed in details.

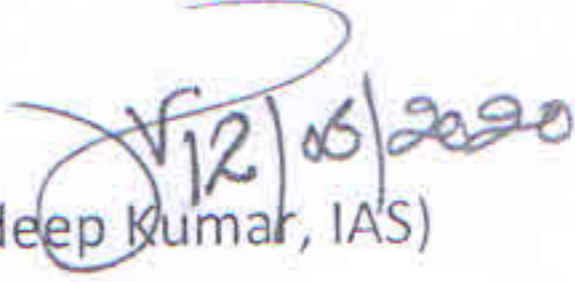
The Chairman gave the following guidelines and suggestions to all attendee departments

Sr.No.	Agenda	Directions/Remarks
1	Cleaning/Clearing of drains, water channels, nallahs.	<ul style="list-style-type: none"> ➤ Directions were issued to Municipal Council, Nagar Panchayats of district Una to curb the water blockage problems to ensure the free flow of rainwater and to ensure that the garbage should not be accumulated anywhere. ➤ It was directed to HPPWD Una and NH Authority of Una that according to the RD length-wise road, cleaning of roadside drains, water channels, nallahs.
2	Early warning/Advisories by the IMD, CWC, Project Authorities and Alerting People.	<ul style="list-style-type: none"> ➤ Directions were issued to DPRO, share the weather reports and weather alerts as shared by the MET Department through weather-related warning/advisories in Print & Electronic Media for wider dissemination to the general public to make pre-arrangements to minimize the ill-effects of any impending disaster.
3	Identification of vulnerable areas.	<ul style="list-style-type: none"> ➤ Directions were issued to SDMs, Home Guards and Fire Department, to identify areas which are mainly in the low-lying areas prone to floods along the Swan River and its Tributaries.
4	Storage of essential items and ensures that sufficient stocks are available.	<ul style="list-style-type: none"> ➤ Directed the DF&SC to conduct of assessment and preliminary exercise about the stocking of essential commodities and ensure that sufficient stocks are available in the monsoon season.
5	Constitution of Relief and Rescue Teams (QRT).	<ul style="list-style-type: none"> ➤ It was directed to the Police, Home Guards and Fire Department, to constitute the QRTs to provide any assistance during the emergency situation within the district.
6	Coordination with Army and Paramilitary forces.	<ul style="list-style-type: none"> ➤ As reported District Emergency Operation Centre, Una is often in touch with the NDRF 7th BN, Bathinda (PB.) Control Room: 0164226193, and keeps getting informed about the situation of the district. ➤ Also in touch with the Army Air Defence, 2AD MSL Regt., Headquarter Jalandhar Cantt. Punjab., Control Room: 8437230927, 8727847027

	Familiarization with Hazard, Risk & vulnerability Analyses (HRVA) and DDMPs of Districts.	<ul style="list-style-type: none"> ➤ District Disaster Management Plan (DDMP) is widely circulated to the line departments. Instructions were issued to all the officials of departments to review and go through the DDMP and ESF. It meticulously deals with detailed HRVA, Resource Inventory & Capacity Analysis, Preparedness & Mitigation, response Recovery and SOPs.
8	Functioning of Emergency Operation Centres (EOCs).	<ul style="list-style-type: none"> ➤ As reported DEOC Una, the emergency telephone number 1077 (toll-free) available 24*7 has been widely circulated. ➤ District Emergency Operation Centre (DEOC), Una activates the Emergency Support Function (ESF) in the event of a disaster and coordinates the actions of various line departments/ agencies. ➤ A Satellite Phone placed in DEOC is functional and recharged and A VHF set of Police control room also placed in DEOC works 24*7. ➤ WhatsApp group dedicated for sharing of information with all the concerned officers/ officials of District Una.
9	Repair, Restoration and Preventive Measures.	<ul style="list-style-type: none"> ➤ Direction to the IPH department to be vigilant so that any water contamination problem during the monsoon period does not arise and ensuring clean water supply and Chlorination of water done on a regular basis. ➤ It was directed to the Electricity Department to necessary repairs of electricity lines that on time and special attention during shutdown or starting lines of electricity in the rainy season and taking some preventive steps in such situations.
10	Do's and Don'ts during flood, landslide, lightening & snakebite (for public awareness).	<ul style="list-style-type: none"> ➤ The Health Department was directed to issue advisory on snakebite with the help of DPRO for mass publicity and generate mass awareness through print and social media and also create a video documentary to make people aware. Also, directions were issued to provide a list of hospitals, CHCs, PHCs where Anti-Venom is available. ➤ The District Administration reaches people's information from time to time, effective information, education and communication (IEC material) related to what to do and what to do during an earthquake, flood, landslide, fire, Road safety and weather-related warnings also reach people through print media newspaper and social media platform.
11	Memorandum of Damages and Losses and daily reports of damages and Loss.	<ul style="list-style-type: none"> ➤ Directions were issued to the line departments to send the loss report on a daily basis to the district administration during the monsoon season. Compiled Daily loss report will be sent to the state government on a daily basis.
12	Use of online reporting tools developed by HPSDMA for damage and loss reporting.	<ul style="list-style-type: none"> ➤ Directions were issued to the concerned departments to use online portals of HPSDMA for uploading the loss and damage reports on a daily basis during the monsoon season.
13	Preparation and response measures keeping in view COVID 19	<ul style="list-style-type: none"> ➤ District Una is also vulnerable to natural disasters, including seasonal floods and landslides. There is a risk that the district could be faced with two emergencies at the same time. The suggested interventions to increase the quality and capacity of the health services in preparation for the COVID crisis will have a direct impact on the district capability to respond to the next flash floods and other disasters, and to protect the most vulnerable from the devastating secondary impacts of the outbreak.

Any other point with the permission of the Chair.	<ul style="list-style-type: none"> ➤ Directions to the SDMs to conduct of meeting with line departments to review the preparedness and mitigation measures to cope with south west monsoon 2020 at sub division level. ➤ Directions were issued to all the line departments to check all the necessary equipment, inventory resources, and machinery. ➤ Suggested PWD department to play a crucial role during the period of intense rainfall and always standby with all necessary equipment and machinery. Also to keep in contact with private machinery operators to maintain efficient road communication during the monsoon period. ➤ For prevention of epidemics/ Water borne diseases, Health Department Una has been directed to increase IEC Campaign regarding prevention of diseases like malaria, dengue, chikungunya, and epidemics of Water Borne Diseases. Focusing on hand hygiene and emphasis on ORS and zinc also involves intensive diarrhoea control programs. ➤ From last few years, a maximum number of casualties were reported due to snake bite in district Una. In view of this, instructions were given to the personnel from the Fire Department to get training in catching snakes for dealing with this situation. ➤ Most of the incidents of a fire occurring within the district during summer season were recorded by Jhungis-Jhopries (temporary huts) made by migrant workers. It was directed to the SDMs to visit the most vulnerable spots to fire hazards and conduct an awareness campaign with the coordination of the Fire department. ➤ Instructions issued to all the departments, the 5 emergency telephones number (24*7 working) i.e. 01975-225045, 225046, 225049, 225052, 225059 and 1077 (toll free) have been widely circulated and contact in the event of a disaster and any other emergency situation and also useful to coordinates the actions of various line departments/ agencies.
---	--

At last, ADC, Una gave a vote of thanks to the Chairman for providing his valuable time and directions to all concerned departments regarding the preparedness to tackle any disaster situation in the coming South West Monsoon 2020.


 (Sandeep Kumar, IAS)
 Chairman DDMA -cum-
 Deputy Commissioner, Una (HP).