

Reminder-III
Personal attention/ Time Bond

NO:-EDN-Una (IT)/PMIS/2016/ 5139-51915 /
Email Id: ddheuna@rediffmail.com Ph. No: 01975 223850
O/O Deputy Director of Higher Education,
Una Distt. Una H.P.

Dated .Una - the, 07th November, 2016.

To

All The Principals/Headmasters,
GSSS/GHS
District Una.

Subject :- Regarding Achievement of 100% target in PMIS

Memo:

This is in reference to the meetings held in Directorate of Higher Education Shimla regarding achieving 100% target in updation and verification of service books of employees(PMIS) in the schools of Distt. Una. Now another meeting has been proposed in the Directorate of Higher Education Shimla on 25th November,2016 regarding the same.

The undersigned has observed that the updation /verification of eService Book in PMIS is still pending of your schools. There is a gap between PMIS code initiated and verified eService books. Moreover, the PMIS data entry /verification status of staff in the concerned school is not being maintained as per the establishment /sanctioned post of the school. Especially transfer entries are not being updated in PMIS.

You are once again directed to update/verify the service record of all the employees of your school to achieve the 100% target of PMIS within five days and also submitted the report of updation of PMIS to this office immediately (if you have not submitted). The non-compliance of directions leads to disciplinary action against the defaulters.


Deputy Director of Higher Education,
Una Distt. Una(HP)

Dated-174303,

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Copy to:-

1. The Director of Higher Education H.P. Shimla for information please.


Deputy Director of Higher Education,
Una Distt. Una (HP)