

No-EDN-U(G-II)HGP/2020/- 1344  
Office of the Deputy Director of Higher Education,  
Una Distt Una (Himachal Pradesh) Tel: 01975223850  
Email: ddhe-una-hp@gov.in  
Dated: Una the 29 August, 2020

To

All the Principals/Headmasters,  
GSSS/GHS Distt Una (HP)


Subject- To execute Assessment in Secondary and Senior Secondary Classes

Memo,

Please refer to the Director of Higher Education Shimla (HP), office Letter No HPSES -ISSE -(H.O) STATE PROJECT OFFICER (ISSE) dated 26<sup>th</sup> August, 2020, a copy of Letter received regarding subject cited above.

In this connection, you are hereby directed to comply with the Letter strictly and circulate the copy of letter to all stake holders under intimation to this office.

Encls- Copy of Letter (03 pages)

  
Deputy Director of Higher Education,  
Una Distt Una (HP)  
August, 2020,

Endst No even 174303

Copy to-

1. The Director of Higher Education Shimla wrt his Letter No mentioned above for information please.

  
Deputy Director of Higher Education  
Una, Distt Una (HP)

HPSES-ISSE-(H.O), STATE PROJECT OFFICE (ISSE),  
QUALITY AND ASSESSMENT :  
SHIMLA-1, HIMACHAL PRADESH.  
DATED: SHIMLA-171001, THE

26 AUGUST, 2020.

To

- (1) Deputy Director Higher Education,  
All the Districts of Himachal Pradesh.
- (2) District Project Officers,  
All the Districts of Himachal Pradesh.

Subject: To execute Assessments in Secondary and Senior Secondary Classes.

Sir/ Madam,

In continuation to office letter of even number HPSES-ISSE-(HO) . State Project Office 1971-1995 dated on 22 August, 2020 (copy attached) and based on the feedback from the field functionaries and keeping in view the difficult situations in the schools.(e.g. some areas without internet connectivity or children without smart phones) the term examinations may be considered as assessments.

The detailed suggested- guidelines and date-sheet (in schools conducting Har Ghar Pathshala) regarding the assessment, are enclosed herewith. The syllabus will be made available on the website of Har Ghar Pathshala . The Principals and Headmasters of the schools , where there is no internet facility or the students do not have smart phones , will take all the decisions at their own level , regarding syllabus to be covered, printing of papers, the duration to attempt the same and submission of answer sheets etc.

All the concerned stake holders are requested to execute the process of assessment in a smooth manner during the abnormal situation of COVID-19.

Director Higher Education,  
Himachal Pradesh, Shimla-1  
dated Shimla-171001, the.....

Endst. No. Even :  
Copy to the:

Secretary (Education) to the Govt of Himachal Pradesh, Shimla-2, in favour of information please.

Director Higher Education,  
Himachal Pradesh, Shimla-1

~~171001~~  
ANo  
26/08/20  
22/8/20  
26/08/20

## Detailed Suggested Guidelines :

### • Schools Having Net Facility:

- ✓ Subject wise *assessment-sheet* will be sent through Har Ghar Pathshala as per the date sheet to all the students from 9<sup>th</sup> to 12<sup>th</sup> classes at 11:00 clock.
- ✓ The topics cover up to 28<sup>th</sup> of August will be covered in the assessment and after that no content will be shared so that teachers and students can do the revision work.
- ✓ The link will be shared by the concerned teachers to the students.
- ✓ At least half an hour will be given by the teachers to students to note down the question papers.
- ✓ The students will attempt the papers for two hours.
- ✓ Marks allotted will be 50 per subject.
- ✓ Specific subject teachers will supervise the students by connecting them all through Google-meet / Gio-meet / Microsoft-teams or any other mode of technology . A tutorial - video for guidance will be shared to all the teachers. The teachers can also consult BRCCs for guidance.
- ✓ Parents at home will also devote time to supervise the students.
- ✓ The photo of the attempted answer sheet will be submitted to the concerned teachers through WhatsApp.
- ✓ Keeping in view the norms of social distancing, parents / students may submit hard copy of all the answer sheets in the schools .to be marked by the teachers, before 17<sup>th</sup> September.
- ✓ Between 17<sup>th</sup> Sept to 26<sup>th</sup> September, all the teachers will check the answer sheets .
- ✓ The record of the result will be prepared and maintained in school record as well as in soft copy of excel sheet for analysis of students' progress. A tutorial - video for guidance will be shared to all the teachers. The teachers may consult BRCCs for guidance.
- ✓ The record of the subject wise performance will be submitted to office of Deputy Director Higher Education and DIETs.
- ✓ DIETs of the concerned districts will consolidate and maintain the proper record the performance of the students in order to do further activities.

### • Schools Having No Net Facility :

- ✓ In the areas, having no internet facility, all the decisions regarding syllabus to be covered, preparation of question papers, execution of exams, supervision and marking of the same will be done by the Heads of the schools , keeping in view the convenience and circumstances and also norms of social distancing.

- ✓ The record of the subject wise performance will be submitted to office of Deputy Director Higher Education and the DIETs.
- ✓ The estimated cost to conduct the exams will be submitted to the Office of Director Higher Education and DIETs.
- ✓ DIETs will refund the cost to the schools.
- ✓ DIETs of the such areas will consolidate and maintain the proper record of the performance of the students in order to do further activities .

DATE SHEET for ASSESSMENT ( 7<sup>th</sup> to 15<sup>th</sup> September)

IX and X CLASSES:	Date of Exam	Subject
Subjects , not covered under Har Ghar Pathshala, but taught by teachers on their own initiative , will be covered by the concerned schools/teachers on 15 <sup>th</sup> to 17 <sup>th</sup>	Sept. 7	English
	Sept. 8	Science
	Sept. 9	SST
	Sept. 10	Sanskrit
	Sept. 11	Maths
	Sept. 12	Hindi
	Sept. 13	Comp./Other Optional Subjects
XI and XII Arts: English,Pol.Science,Economics, Hindi,History,Geography,Computer Science: Subjects , not covered under Har Ghar Pathshala, but taught by teachers on their own initiative , will be covered by the concerned schools/teachers on 15 <sup>th</sup> to 17 <sup>th</sup>	Sept.7	History
	Sept.8	English
	Sept.9	Maths
	Sept.10	Pol.Science
	Sept.11	Geography
	Sept.12	Computer Science/Physical Education/ Vocational
	Sept.13	Hindi
XI and XII Science: Physics,Chemistry , ,Biology, Maths,Computer Science	Sept.14	Economics
	Sept.15 to 17 <sup>th</sup>	Subjects not taught through Har Ghar Paathshala for All Streams(Concerned subject teacher can conduct exam on this date)
	Sept.7	Physics
	Sept.8	English
	Sept.9	Maths
	Sept.10	.....
	Sept.11	Biology
Sept.12	Computer Science/Physical Education/ Vocational	
XI and XII Commerce: English,Business Studies,Accountancy,Economics, Computer Science	Sept.13	Chemistry
	Sept.7	Accountancy
	Sept.8	English
	Sept.9	.....
	Sept.10	.....
	Sept.11	Business Studies
	Sept.12	Computer Science/Physical Education/ Vocational
Sept.13	.....	
Sept.14	Economics	