

No. EDN-U (G-II) Training / HIPA / 2018 / 7081
Office of the Deputy Director of Higher Education
Una, District Una (HP) Pin - 174303
Email: ddhe-una-hp@gov.in; Ph. No. 01975-223850


Una – 174303, Dated: - 05th December, 2018

Office Order

In compliance to the Directorate of Higher Education, Shimla office letter No. EDN- HE (21) B (15) 05/ 2018-HIPA-Trg dated 23rd Oct., 2018, the following Superintendents of District Una are hereby deputed to attend the 'Training Programme on Office Procedure and Financial Management/Administration at HIPA Fairlawn, Shimla -12 as per given below schedule. **Non-compliance of the orders will be viewed seriously and disciplinary action as warranted under the rules will be initiated against the defaulters.** They will be entitled for TA/DA as admissible under the Rules.

Sl No	Name of the Principal (Sh /Smt)	Name of the GSSS/GDC	Training Programme	Training Period
1	Raman Jaswan	Badehra Rajputan	Office Procedure and Financial Management/Administration	17.12.2018 to 21.12.2018 (5 Days)
2	Suresh	GDC Daulatpur Chowk		

Note: Feedback report of training on prescribed format already issued must be sent to this Office immediately after the resuming his / her duty in the school.



Deputy Director of Higher Education
Una, District Una (HP)

Endst. No: Even

Dated: Even

Copy to:-

1. The Director of Higher Education HP Shimla, for information please
2. The Director of HIPA, Fairlawn, Shimla -12, for information please
3. The Principals, GSSS Badehra Rajputan and GDC Daulatpur Chowk, for information & further Compliance to the orders.


Deputy Director of Higher Education
Una, District Una (HP)