

No. EDN-U (G-II) Training/SCERT/2018/ 14505
Office of the Deputy Director of Higher Education
Una Distt Una (HP)
Email. Id: ddhe-una-hp@gov.in Ph. No.-01975-223850

Dated: 174303, Una the 4th Nov, 2019.

To

The Principals,
GSSS Diara, Dharampur, Basdehra, Dhanet and Daulatpur Chowk
District Una, H.P

Subject : **School Safety Training for PGTs/ Lecturers w.e.f 18th to 21st Nov 2019 at SCERT Solan**

You are hereby directed to depute each PGT / Lecturer from your respective school (one from each school, total 5 PGTs/ Lecturers), to attend the 4 days in-service Training Programme on the above mentioned subject and direct them to report to the Principal SCERT Solan on 18th November 2019 at 9.30AM sharp. TA/ DA to the participants shall be paid by SCERT Solan as per State financial norms. And stay arrangements for the participants will be made in the SCERT hostel.

Note: You need to depute only those PGTs/Lecturers, who have not attended above training programme earlier.


You are further directed to intimate the name, designation and contact details of deputed PGT/ Lecturer to this office by email, on or before 8th November 2019.

Also direct the concerned officials to send Feedback report of training on prescribed proforma(attached) to this Office immediately after resuming their own duty in the school.


Deputy Director of Higher Education
Una Distt Una (HP)

Copy to :-

1. The Director of Higher Education HP Shimla for information please
2. Principal, SCERT, Solan w.r.t your letter number SCERT/SLN/DM/73-2019-48-54 dated 23/10/2019


Deputy Director of Higher Education
Una Distt Una (HP)

FEEDBACK PROFORMA

| | | |
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| 1 | Name of the School | |
| 2 | Designation | |
| 3 | Name of the Principal/Headmaster/Lecturer/Official | |
| 4 | Date of Retirement | |
| 5 | Venue & duration of the Training Programme | |
| 6 | Do you feel any change after completion of the Training Programme | |
| 7 | Planning in orders of Priority to implement the learning in class room teaching/adminstarion/other official assignment | |
| 8 | What is your specific experience about this training | |
| 9 | Any suggestion on your part to bring out improvement in education. | |

(Signatures of the official)

Countersignature of the Principal/ Head of the officer with observation, if any