

No. EDN-U (G-II) Training / 2018 / 6088  
Office of the Deputy Director of Higher Education  
Una, District Una (HP) Pin - 174303  
Email : [ddhe-una-hp@gov.in](mailto:ddhe-una-hp@gov.in); Ph. No. 01975-223850

Una – 174303,

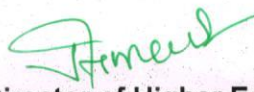
Dated: -16<sup>th</sup> October, 2018

To

**The Principals / Headmasters of all GSSS and GHS of District Una  
District Una, HP**

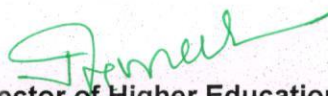
**Subject: Information regarding details of training programs attended by the school staff in the last 3 years, from Jan 2015 to October 2018, to be submitted in attached excel profroma.**

As required by the Director of Higher Education, Shimla, all the Heads of the Institutions in District Una are hereby directed to prepare the details of trainings attended by the respective staff of your schools in the last 3 years from Jan 2015 till date at SCERT Solan, HIPA Shimla, CCRT and any others, and submit the same in the upcoming scheduled meeting of Heads at DIET Una on 22nd to 23rd October 2018 without fail. The list should also include trainings attended by the Principals as well as Headmasters of the schools along with all other staff members. (*Lecturer / PGTs / LA / Librarian / Clerical Staff*)

  
Deputy Director of Higher Education  
Una, District Una (HP)

Copy to :-

1. The Director of Higher Education HP Shimla, for information please

  
Deputy Director of Higher Education  
Una, District Una (HP)



