

NO: EDN-U (G-II) Sexual Harassment 2017./-9771  
Office of the Deputy Director Higher Education  
Una Distt. Una (HP)  
Dated the 20.05.2017

To

All the Principal/Headmaster  
GSSS/GHS In Una Distt.Una (HP)


Subject :-

Regarding Putting up information of details of Chairpersons of Complaints Committee to Prevent Sexual Harassment of women at Work Places on the Department website.

Memo,

Your personal attention is invited to this office on the Endst letter No.EDN-U (G-II) Harassment 2014/-4824-5004 dated 05.05.2017, on the subject cited above. vide which you were directed the information of Sexual Harassment Committee for the year 2016-17 on the prescribed proforma Annexure -A Proforma I&II to this office immediately. But it is matter of great regret that required information has not been received this office So for.

You are once again directed to supply the requisite information on the enclosed proforma I &II to this office on the excel sheet through Email id ddheuan@rediffmail. com on or before 23.05.2017 positively.

  
Deputy Director of Higher Education  
Una Distt. Una HP 24/5/17

Annexure-A

Proforma-I

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.	If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided ( giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2017	
	Yes	No	During	2016-17	Number			
1	2	3	4	5	6	7	8	9

Proforma-II

Sr. No.	Name of Chairperson & Members alongwith Designation	Mobile Number of Chairperson & Member	Correspondence Address

Annexure-A

Proforma-I

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.	If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided ( giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2017
	Yes	No	5	6	7	8	9
1	2	3					

Proforma-II

Sr. No.	Name of Chairperson & Members alongwith Designation	Mobile Number of Chairperson & Member	Correspondence Address