

No-EDN-U-(A-II)/SMC Budget/- 11414
Office of the, Deputy Director of Higher Education
Una District Una (H.P)

Dated: -22/03/2019

To

The Concerned Principal
GSSS in Una District Una


Sub:- Proforma for Budget demand to the Teachers through SMC

Sir,

You are directed to provide the Budget demand of teachers appointed through SMC for the year 4th quarter i.e. 01/19 to 03/19 on the below mentioned Proforma within two days **through e-mail/ special messenger.**

PROFORMA

S.No	Name of the Teacher with subject	Month & Year during which teaching imparted	No of period imparted	Amount for the Month	Pendency, if any	Total requirement (5+6) 7
1	2	3	4	5	6	7
1.		Jan, 2019				
		Feb, 2019				
		March, 2019				
		Total				
2.		Jan, 2019				
		Feb, 2019				
		March, 2019				
		Total				
		G. Total				


Deputy Director of Higher Education
Una District Una (H.P)

Note: - Submit the information strictly as per the Proforma. Head of the concerned School will be personally held responsible for any wrong demand or delay in this matter.