

EDN-H(10)F(4)-2009-10-Misc.-Secy-Inquiry  
Directorate of Higher Education,  
Himachal Pradesh,

Dated: Shimla - 171001 the

8<sup>th</sup> January, 2019

To

1. The Director,  
Directorate of Medical Education & Research, Himachal Pradesh - Shimla-171009.
2. The Director,  
Technical Education, Vocation & Industrial Training, Sunder-Nagar, Mandi, H.P.
3. The Director,  
Directorate of Dental Health Services, Kasumpti, Shimla-171009.
4. The Secretary,  
HP Private University Regulatory Commission, Majitha House, Shimla -2.
5. The Registrar, H.P University, Shimla - 171005.
6. The Registrar, Agriculture University, Palampur, Distt.-Kangra,- H.P.
7. The Registrar, Dr.Y.S.Parmar University of Horticulture and Forestry, Nauni, Solan H.P.
8. The Registrar, H.P Technical University, Hamirpur, H.P.
9. All Govt./Private Universities/Institutions of Himachal Pradesh
10. All Govt./Private Universities/Institutions inside/out of Himachal Pradesh (where bonafied Himachali students are enrolled & seeking scholarship from HP Govt.)
11. All the Deputy Directors of Higher Education of Himachal Pradesh

Subject:

*Regarding constituting the Monitoring/Verifying Committee at Institution levels for checking/verify the scholarship applications at Institution level to check scholarship irregularities thereof.*

Memo,

Many discrepancies in the online scholarship applications, after verification by the Heads of the Institutions has been noticed at the Directorate of Higher Education level. The leading News papers have also reported such instances and more over the beneficiaries /applicants are also complaining about delay in disbursal of scholarship or wrong disbursal by any other reasons. The verification of large number of applications from the various educational Institutions situated inside and outside the State is required at Directorate level.

Keeping in view, the above said problems it has been decided that Head of the Institutions will constitute a Monitoring Committee in their Institutions. This Committee will be fully responsible for the checking /verification and providing the list of eligible verified candidates who are to be disbursed scholarship amount through Direct Benefit Transfer (DBT)/Real Time Gross Settlement (RTGS) mode. The Committee will check/verify and will recommend the eligible students for Fresh & Renewal Scholarship as per the guidelines of respective Scholarship Schemes in respect of their Institution. The Committee will also certify that these are regular students of the Institutions and has taken admission under various Programmes for which the Institutes has been given permission by the respective Governments of their States/Centre and affiliated to UGC recognised University or Educational Boards of the Country. The Monitoring Committee have to adhere the following stern instructions:-

1. The Monitoring Committee will have 5 members comprising Chairman, Principal, Registrar and Senior Most Faculty Member.
2. The Monitoring Committee has to scrutinise/verify/check the list of eligible students of the Institutions recommended the Fresh and Renewal cases of Scholarship.
3. The Monitoring Committee has to submit the report to this Directorate of Higher Education, within a stipulated time period.

*Sh. Sundaram*

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*9/11/19*

4. The Department of Higher Education, H.P. will release the scholarship amount to the eligible students on the basis of report submitted by the Monitoring Committee of the concerned Institutions.
5. The Monitoring Committee have to abide by the rules and instructions issued time to time vide Notifications/Guidelines' ibid of State and Central Government regarding Scholarship Schemes, while recommending the names/lists of students and after the disbursement of Scholarship to the students, the Monitoring Committee also have to submit the Certificate, that whether it has been disbursed actually to the eligible Candidates.
6. If any type of discrepancies/fraud will be found in the procedure of scholarship documentation or other related process for further final disbursement, the stern action will be initiated against the concerned Monitoring Committee and Institutions will be blacklisted and students of the concerned Institution will be debarred from the benefit of Scholarship in future till the Institutions cleared their position.

Therefore, all the Heads of the Institutions are directed to adhere to above said instructions and make the compliance within 10 days of the issuance of this letter, under intimation to this Directorate of Higher Education, H.P. In the negligence of above Instructions the concerned Heads of the Institution will be fully responsible for non-releasing of scholarship funds or bear the liability of scholarship funds of their Institution Students or face the legal action/consequences.



Director of Higher Education  
Himachal Pradesh.

o/c

Endst No:- EDN-U(A-3)Misc./2018/9489  
Office of the Deputy Director of Higher Education  
Una District Una

Even Dated:- 09.01.2019

Forwarded to all the Principal/Headmaster in GSSS/GHS/private recognized schools in Una District for information and strict compliance.



Deputy Director of Higher Education  
Una District Una HP