

No. EDN/Inspection Cell Una(Regular) 2018-19 - 364-68
Office of the
Dy. Director of Education (Inspection)
Una, Distt Una (HP)
Dated 11/04/19

To

All the Principals/Headmasters/BEEOs
GSSS/GHS/GMS/GPS Distt Una (HP).

Subject : **Information regarding regular inspection of schools : Una Distt.**

Sir,

With reference to the Dept. of Hr. Education, Himachal Pradesh Notification No EDN-B_B(15)-5/2015 dated 03/08/2016 it is to inform you that the regular inspection in r/o the following schools have been scheduled to be conducted on any day during the period w.e.f. 01/04/2019 to 30/04/2019 for the academic session 2019-20 :-

S/No	GSSS /GPS	GHS/ GPS	GMS / GPS	Remarks
1	Sasan	Bangarh	Badwana	
2	Charatgarh	Kot	Baloh	
3	Kotla Kalan	Bhater	Hamboli	
4	Rainsari	Gurplah		
5	Daloh	Suhin		

The following office/school records may be kept ready for the inspection:-

1. Teacher wise and class wise time table
2. MDM & other centrally and state sponsored schemes
3. Enrollment of students class wise (Boys/Girls)
4. Board results (33-40%, 41-60%, 61-80%, 81-90% & above 90%)
5. Status of audit paras, Cash Books (Main, Student Funds, SSA, RMSA, MDM)
6. Sexual harassment register, Smart class rooms register
7. Teacher Diary/Lesson plan, Library books issue register
8. Free Text Books issue register
9. School Internal Evaluation
10. Curricular, Co-curricular and extracurricular activities of the school
11. Calendar of activities of the school
12. Board result for the last three years (10th and +2class) 2016-17, 2017-18, 2018-19.
13. Number of students of score range in subjects <25%, 25-50%, 50-75% & 75-90% & >90% of classes 1st to 8th

Kambor
Dy. Director of Education (Inspection)
Una, Distt Una (HP)
Dated:- Even

Endst. No. Even

Copy for information to :-

1. The Joint Director of Education (Inspection Cadre) Shimla (HP)
2. The Dy. Director of Hr. Edu. Una, Distt Una (HP) (Please upload this information on your site)
3. The Dy. Director of Ele. Edu. Una, Distt Una (HP) (Please email this information to all BEEOs)
4. Guard File

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Dy. Director of Education (Inspection)
Una, Distt Una (HP)