

**Important
Personal Attention**

No. EDN-HE (21) F (11) 03/2023Misc.
Directorate of Higher Education
Himachal Pradesh, Shimla-1

शिक्षा निदेशालय उच्चतर हि०प्र०
10 JAN 2025
Jan., 2025.
शिमला-1

To
Dated: Shimla-171001, the
**All the Deputy Directors of Higher Education,
Himachal Pradesh.**

Subject: - **Revised instructions related to Exposure /International visit for teachers
and Principal/ Headmaster.**

In supersession to this Directorate letter of even No dated 01.10.2024 and 29.10.2024 regarding **Exposure /International visit for teachers and head teachers**, please find enclosed herewith a copy of revised criteria for selecting Principal(S), Headmasters, Lecturer (School/School New) and DPEs of GHSs/GSSSs of the state for **Exposure /International visit**.

In this context, you are hereby directed to circulate the same amongst the field functionaries under your jurisdiction and shortlist the eligible Principals/Headmasters/Lecturers/DPEs of your district after scrutinizing the documents related to their eligibility as per revised criteria and submit the list along with application forms on prescribed proforma attached herewith within five days to this Directorate.

It may be ensured that no un-necessary documents be attached with the application form and any application form reaching to this office after the due period will not be entertained.

Final list of eligible candidates will be compiled at Directorate level amongst the list of teachers alongwith application forms submitted by the concerned Deputy Directors of Higher Education.

**Instructions for applicants/Head of Institutions/Deputy Directors of
Higher Education is as under:-**

S. No.	Criteria	Document/Certificate/ verification required
1.	National/State Teacher Awards only (5th Sept. 2023 & 2024 only)	Copy of the relevant document submitted by the applicant should be attested by Head of Institution.



2.	Results	The relevant information shall be certified by the Head of Institution from the school record and copy of school result register page duly attested by the Principal/HM be attached with the application.
3.	Posting	The certificate will be verified by the Head of Institution/Controlling officer on the basis of service record maintained in the office.
4.	Additional outstanding performance/contribution in the interest of student	Summarize information with respect to additional outstanding performance/contribution in the interest of student be entered at column No 19 of the application form (No documentary proof is required)

Further, it is intimated that the basic information of applicant as per proforma enclosed herewith alongwith other claims of applicants should be verified by the concerned Deputy Director/Head of Institution/Controlling officer. The category wise consolidated sheet of eligible incumbents along with relevant document should reach in this Directorate within five days positively.

Please treat it most urgent.



(Dr Amarjeet K. Sharma)
Director Higher Education
Himachal Pradesh

Encls: 1. Prescribed proforma
2. Eligibility criteria

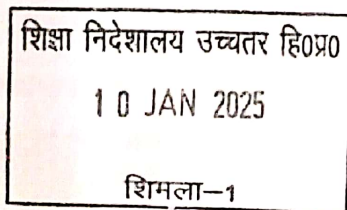
Jan.,2025

Endorsement No. Even, Dated: Shimla-1, the
Copy for information and necessary action to:-

- 1 The Secretary (Education) to the Government of Himachal Pradesh, Shimla-2.
- 2 The Director of Elementary Education, Himachal Pradesh, Shimla-1
- 3 The State Project Director(SS) Samagra Shiksha Himachal Pradesh, Shimla-1
- 4 All Controlling Officers concerned in HP/Supdt. E-1 Br (Int) DHE HP.
- 5 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh, Shimla-1 to upload the letter on departmental website.
- 6 All the Principals in GSSSs/Headmasters in GHSs in Himachal Pradesh.
- 7 Guard file.




Director of Higher Education
Himachal Pradesh



Endst. No: - EDN-U (G-II) Int Visit / 2024-25/ 3291
Office of the Deputy Director of Higher Education,
Una Distt. Una (HP).
Dated Una 13 Jan, 2025

All the Principals/Headmasters GSSS /GHS in Una Distt for information and with the directions to supply the requisite documents to this office on or before 14-01-2025 positively .


Dy. Director of Higher Education,
Una Distt. Una (HP).

13-01-2025

vised criteria
nd DPES
Exposure/Intern
Cate



Revised criteria for short listing of Principals, Headmasters, Lecturers and DPEs of GHSS/GSSSs of Himachal Pradesh for Exposure/International visit is as under:-

1.	Category of Teachers	Quota of teacher.	Eligibility Criteria	
	Principals (S)	25	1. The concerned teacher should have rendered at least 5 years regular service 2. No departmental inquiry/ proceeding is pending against the concerned teacher. 3. Teacher result in their respective subject and school results in case Principal/HM in any of the Board class's examination for last five year should be as per criteria fixed at point No. 3. 4. The teachers/Principal/HM who have already availed the opportunity of International/exposure visit earlier will not be eligible to apply. 5. Superannuation period of applicant should be 1 year or more.	
	Headmasters	05		
	Lecturers/ Lecturers (SN)	10/15		
	DPEs	05		
	National/ State Award Teacher for the year 2023 & 2024	05		
In case of non availability of eligible teachers in any particular quota stated above, in that event the teacher from other available quota based on criteria will be selected.				
2.	Teaching Experience		Marks	Maximum Marks
	i.	05 to 10 years regular services.	03	05
	ii.	More than 10 years regular services.	05	
3.	Result performance for last five years		Marks	Maximum Marks
	100%		05	05
	91% to 99%		04	
	81% to 90%		03	
	70% to 80% or not below the board percentage in the respective years whichever is higher.		02	
4.	Posing in Tribal/Hard Area		Marks	Maximum Marks
	Services rendered more than 8 years in Tribal/Hard Area.		05	05
	Services rendered more than 5 to 8 years in Tribal/Hard Area.		04	
	Services rendered more than 3 to 5 years in Tribal/Hard Area.		03	
5.	Additional outstanding performance/ contribution in the interest of students if any.		02	02
6.	Personal Interview		03	03
Maximum Marks				20

[Handwritten signature]

19 Please summarize additional outstanding performance/contribution in the interest of student if any (please do not attach any document):-

It is certified that the information as stated at Sr No 1 to 19 is true and as per the service record maintained in the office. Any false/misleading information provided by me may lead to rejection of my application to the best of my knowledge.

Dated:..... Signature of applicant.....
Name of applicant.....
Place:..... Designation.....

It is certified that the information as stated above at Sr No 1 to 19 have been verified from the service record of the applicant which is correct. It is further certified that results as mentioned above by the applicant have also been verified from the school record and copies of relevant pages of the result register duly attested are attached herewith.

Dated:..... Signature of Principal/HM/Controlling Officer with seal
Name of signing Authority.....
Place:..... Designation.....

COUNTERSIGNED BY

Dated:.....
Place:.....
DDHE/DDEE/NEXT HIGHER AUTHORITY