

No-EDN-U-(A-II)/Pvt School/(Misc)- 50642-643  
Office of the,  
Deputy Director of Higher Education Una  
District Una (H.P) Dated: -02/11/2016

To

**All the Principals/Headmasters  
of High & Sen.Sec Private Schools  
in Una Distt.**

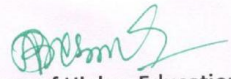
Sub:- CWPNo-8789/2014 CWP No-8781/2014- Business Institute of  
Management Sciences V/s. State of HP others.

Sir,


In Continuation to this office Endst no- EDN-U(G-4)Misc/2016- 31896-  
32096 dated 25/07/2016 and with reference to the Directorate office letter No-  
EDN-H(21)A(1)PS-14/2016-Court Case dated 16-07-2016 on the subject cited above.

You are directed once again to provide the detail of your school on the  
**prescribed Proforma & submit the same in the meeting with the undersigned** which  
will be held at **GSSS Samoorkalan on dated 05-11-2016 at 11:00 AM.** There are  
some discrepancies in the files/information already submitted by some schools. They  
are also directed to rectify the same & submit the complete file. It is further added  
that complete information related to school should be displayed either on the Flex  
board or information should be written by using paint. The defaulter school will be  
held responsible for any delay in this matter.

The list of the defaulters will be forwarded to the higher authorities  
for further action.

  
Deputy Director of Higher Education  
Una District Una (H.P)

Copy to : -The Director of Higher Education Shimla (H.P) for information please.

  
Deputy Director of Higher Education  
Una District Una (H.P)

**PERFORMA FOR INSPECTION OF PVT.SCHOOL AND INSTITUTION PROVIDING COACHING IN UNA DISTRICT.(H.P)**

Name of Pvt. school and institution \_\_\_\_\_

Name of Block and Distt. \_\_\_\_\_

Date of Inspection \_\_\_\_\_

**1. Faculty and staff alongwith their qualifications and job experience (profile) List may be provided.**

- I) \_\_\_\_\_
- II) \_\_\_\_\_
- III) \_\_\_\_\_
- IV) \_\_\_\_\_
- V) \_\_\_\_\_
- VI) \_\_\_\_\_
- VII) \_\_\_\_\_
- VIII) \_\_\_\_\_
- IX) \_\_\_\_\_
- X) \_\_\_\_\_

**Details of Infrastructure.**

- Building detail \_\_\_\_\_
- Furniture \_\_\_\_\_
- Electricity \_\_\_\_\_
- Science and Computer Lab \_\_\_\_\_
- Pure and Safe Drinking Water \_\_\_\_\_
- Toilet facility (including CWSN friendly toilets ) \_\_\_\_\_
- Barrier free (Ramps & Rails) school or not \_\_\_\_\_
- Boundary Wall \_\_\_\_\_
- Play ground \_\_\_\_\_

2. Affiliation alongwith certificate (s) of affiliation.

3. Details of internship and placement.

4. Fees with complete breakup and details.

5. Extra curricular activities with complete details.
6. PTA-with address and telephone numbers of its members
7. Transport facilities with details.
8. Age of the institute and its achievements (If any).
9. Availability of scholarships with complete details.
10. List of alumni (s) alongwith complete addresses and telephone numbers.

**Inspection Committee**

1. Deputy Director Higher Edu. \_\_\_\_\_  
(Chairman)
2. Deputy Director Ele. Edu. \_\_\_\_\_  
(Member)
3. Principal DIET Una at Dehlan \_\_\_\_\_  
(Member)
4. ADPEO, Hr. Education \_\_\_\_\_  
(Member)