

OFFICE OF THE ADDL. DIRECTOR GENERAL,  
STATE VIGILANCE AND ANTI CORRUPTION BUREAU,  
HIMACHAL PRADESH, SHIMLA-171002.

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No. R/HQ/Circular/2019-----Dated-----/

CIRCULAR No. 05 of 2019

**Sub: Inclusion of mobile number and e-mail in exhibit forwarding to SFSL/FSLs.**

It has been noticed by the Government of India, Ministry of Home Affairs that various agencies are forwarding exhibits to Forensic Laboratories without mentioning the mobile number and email address of the forwarding officers for examination activities. In the absence of this vital information, the forensic laboratories, which are using e-forensic software are not able to send automatic alerts timely and may cause delay in forwarding status of examination reports to the forwarding agencies.

2 It is mandatory requirement in e-forensic software to mention the mobile number and email id of exhibit forwarding officer to receive instant alerts for timely action. As per the guidelines, the examination report of exhibit should be collected immediately along with the exhibits in receipt of the communication of readiness of the report.

3 As e-forensic software in SFSL Junga is in testing stage and would soon be put into use, so it is advised to mandatorily include mobile number and e-mail of all forwarding officers whenever any exhibit is sent to laboratories for examination to provide timely status of examination.

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(Anurag Garg) IPS,  
Additional Director General,  
SV&ACB, HP. Shimla-02

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Copy forwarded to -

1. The Principals / Headmasters of GSSS / GHS Una  
Distt. Una for information and further compliance

*Anurag*  
Deputy Director of Higher Education  
Una District Una (H.P.)