

Proceedings of Video-Conference held on dated - 19-06-2019 under the Chairmanship of Dr. Amarjeet K. Sharma, Director of Higher Education Himachal Pradesh.

Director of Higher Education directed all the Dy. Directors (Higher Education) of HP through Video –Conferencing and the staff of Directorate present in VC room and thereafter video-conference started.

1. Director of Higher Education directed all the Dy. Dir of Higher Education to send scholarship cases of all the schools under their control and apply well in time. He also directed that the information related to **MEDHA PROPSAHAN YOJNA** must be ready on next date i.e. On Dated-25-06-2019. He also directed the DDHE to get in touch with Joint Dir (Admin) in case of any queries related to the scheme.
2. Director of Higher Education directed all the Dy. Dir of Higher Education to ensure that Honour Board of **AKHAND SHIKSHA JYOTI, MERE SCHOOL SE NIKLE MOTI** should be displayed in every school under their control where the name of the Alumni of that school is to be displayed on it as per the guidelines of the Govt.
3. Director of Higher Education directed all the Dy. Dir of Higher Education to constitute Career Counselling Cell, Guidance Cell and aware the students about drug abuse. In this regard he also called monthly report.
4. He also directed that the specified activities in the Departmental Website for Bag Free day i.e. last Saturday of the month should be carried out as per instruction already given. Enrolment and Establishment Report must reach to this Directorate well in time and the direction of Higher authorities must be complied in true letter and spirit.
5. Director of Higher Education directed all the DDHE to keep ready their VC Room and activate & modernise it for next Video-conferencing.

Joint Director (Inspection)

1. Sh. K.D. Sharma, Joint Dir (Inspection) directed all the DDHE to forward Inspection Report and ATR Status to this Directorate regularly. He also directed DDHE- Distt Shimla to expedite the case of Smt. Babita Thakur Vs State who was absent from the school. In this regard letter has been issued on dated-31-05-2019, mailed on 17-05-2019 while reminders have been issued on dated-31-05-2019 and second reminder on 13-06-2019.
2. In addition to this DHE directed all the DDHE and DDHE (inspection) to visit and inspect the schools before vacation and after vacation to ensure teachers as well as students 100% enrolment and avoid truancy

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Joint Director (College)

- 1 Dr. Rakesh Bhardwaj (JD C) directed all the DDHE to submit estimates duly signed by Ex Engineer & complete it upto 31-08-2019. He also directed to complete the reply of Manav Vikas Samiti Prativedan No-179 is required from all DDHE.
- 2 Physical Status of Mukhyamantri Aadarsh Vidyalaya should reach this directorate after its updation from all the DDHE.
- 3 The Latest Status of rain Water harvesting system is required from all the DDHE and provide the consolidate status of RWH as on date.
- 4 Fire extinguisher should be installed in all the schools for school safety and status be forwarded. Buildings which are unsafe should be declared unsafe and dismantle well in time and if not the process in this regard be initiated soon.
5. All the DDHE may be provided latest status of E-Sameeksha & upload the 100% physical progress in E-Sameeksha Software.
- 6 Toilet Status of Boys and Girls be updated and sent to this directorate immediately.

Dr.Promod chauhan(JD-College):


- 1 Dr. Promod chauhan (JD-C) made concern for all the DDHE for not sending the data from fields well in time and due to this the exact status can not be forwarded to as desired by the Govt.
- 2.He directed to supply the status report of results/evaluation and action taken report in this regard.
3. Dr Promod also directed all DDHE to send the participants in all the training programmes organised by the Directorate & to take strict action against the defaulters.
- 4 He also directed all DDHE to inspect Private Institution running without NOC and monitor fee hike and exact report must be sent to this Directorate
- 5 He also directed to all DDHE to ensure distribution of free sanitary napkins to all the adolescent girls through ASHA WORKER under the programme NHM.
- 6 Compliance report of organising **YOUTH PARLIAMENT** must be submitted well in time & Quarterly Report on iron Iron Folic Acid Tab under Poshan abhiyan must be submitted well in time.
- 7 Sexual Harrasment Committee must be formed in each institution and quarterly report of School Safety Policy should be submitted to this directorate

Dr Sonia Thakur Joint Director (Admn):


- 1 Dr. Sonia Thakur (JD-Admn) directed all the DDHE to work on CM announcements & estimates awaited in this regard should be sent immediately to this Directorate duly signed by competent authority.

2. Grievances/Inquiries pending should be disposed off on weekly basis in E-Samadhan Portal.
3. RTI Cases should not be forwarded to Private Institution rather information should be sought from them. She also directed to take action as per HP Private Educational Institution Regulation Act-1997.
- 4 For all court cases she directed that the reply should be sent to this Directorate in a time bound manner

At last Dr. Sonia Thakur (JD-Admn) thanked all DDHE for participation in video-conference and directed that their VC Room should be in working condition and get ready for next VC on dated-25-06-2019.


Dr. Sonia Thakur
Joint Director (Admn)
DHE. HP


Approved


(Dr. Amarjeet K. Sharma)
Director Of Higher Education
Himachal Pradesh Shimla-1.
(Agenda Enclosed)

Copy forwarded for information & Necessary action:

1. PS to Director Of Higher Education.
2. All the Branch Officers in Directorate Of Higher Education.
3. All the DDHE of concerned Distt.
4. Incharge , IT Cell to upload it on departmental site.

01 JUL 2019


Dr. Sonia Thakur
Joint Director (Admn)
DHE. HP

Endst. No: - EDN-U (G-IIR) Misc./Vol-4/2019/- 12480
Office of the Deputy Director of Higher Education,
UnaDistt. Una (HP).
Dated

Una 08 July, 2019
All the Principals/ Headmasters of Govt. Senior Secondary Schools/
Govt. High Schools in Una Distt. for information and necessary action.


Deputy Director of Higher Education,
Una Distt. Una (HP)