

No EDN-U(E-7)Misc/2015/ **5068**  
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 Office of Dy Director of Higher Education  
 Una District Una (HP)  
 Dated Una-174303. the **11/7/18**

**Most Important**

To

All the Heads of  
 Govt Sr Sec Schools of  
 Una District (HP)

**Subject: Submission of establishment return & vacancy position in r/o Lects/PGTs & DPE as on 12/7/2018.**

Memo:

As you are aware that latest establishment returns & vacancy position of Lects /PGTs & DPEs are urgently required in this office for onward submission to Directorate of Hr Education HP Shimla. You are directed to furnish the said information on the appended below proforma A & B as on 12/7/2018 to this office on or before 15/07/2018, **only in the EXCELL SHEET**. The vacancy position may also be supplied on separate paper. E-mail Id [ddheuna@rediffmail.com](mailto:ddheuna@rediffmail.com). **It is further added that no alteration can be made in the appended below Performa.**

**Proforma A for Lecturers/PGTs**

Name of The School: GSSS \_\_\_\_\_ District Una as on 12/7/2018

SN	Name of Institutions	Name of Official with Desi. Sh./Smt. Miss & PMIS Code	Sub.	Father's/Husband and Name/Sh./Smt.	Education Qualification	D.O.B	Date of Appointment	Date of Promotion	Date of since working in Present institution	Whether SC?ST?OBC/E x.Ser. Men
1	2	3	4	5	6	7	8	9	10	11

Last three station with stay period	Whether Couple case or Not	Mobile No.	Permanent Home Address	Whether served in tribal Area if Yes details there of	Whether Couple case/Physically handicapped /ANO
12	13	14	15	16	17

**Proforma B for DPEs**

Name of The School: GSSS \_\_\_\_\_ District Una as on 12/7/2017.

SN	Sanctioned Post	Name	PMIS code	Aadhaar	Father/Husband's Name	DOB	DOA in Edu. Deptt	Date of Present Post	Regular/Para/PTA /Contract	Mobile No
1	2	3	4	5	6	7	8	9	10	

*[Signature]*  
 Deputy Director of Higher Education  
 Una Distt. Una