

OFFICE OF THE DEPUTY COMMISSIONER, UNA, DISTRICT UNA (H.P.)

To

1. The Deputy Director, Higher Education,  
Una District Una.
2. The Deputy Director, Elementary Education,  
Una District Una.

No. 7777-78 /MA/MC-I

Dated: 14-9-2017

Subject: Reg. implementation of Safety and Security Measures by various Govt. and Private Schools

Sir,

Enclosed please find herewith a copy of letter No. WCD-A-D(1)-4/2014/ECCE Policy dated 13-09-2017 received from the Director, Women and Child Development, HP alongwith its enclosures on the subject cited above.

You are requested to issue urgent necessary directions to all the schools (both government and private) in the district to comply with the basic safety and security norms as mentioned in the letter strictly.

Assistant Commissioner to  
Deputy Commissioner,  
Una District Una (HP).

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G-II  
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Endst No :- EDN-V (G-II) Misc 2017-18246 dt. 28/9  
Office of the Deputy Director of Higher Education  
Una Distt Una (HP)

Copy to 2 - All the Heads Govt/Non Govt SSS/HS in Una  
Distt for information & strict compliance.

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Deputy Director of Higher Education  
Una District Una (H.P.)

No. WCD-A-D(1)-4/2014/ECCE Policy

Directorate of Women and Child Development,

Cedar House, Brent Wood Estate, Himnagar, Shimla-171001

To

1. All the Deputy Commissioners  
in Himachal Pradesh.

2. Director,  
Higher Education (H.P.),  
Lal Puri, Shimla.

3. Director,  
Elementary Education (H.P.),  
Lal Puri, Shimla.

4. All the DPOs  
in Himachal Pradesh.

Dated: Shimla, the <sup>13</sup> 13<sup>th</sup> September, 2017.

Subject: Regarding implementation of Safety and Security Measures by various  
Govt and Private Schools.

Sir/Madam

As you are aware that recently an incident of brutal murder of a child occurred in Ryan International School Gurgaon. In another incident, a kindergarten child was run over by her own school bus in Ghaziabad when she was going back home. Recently, in Tissa area of Chamba District, a minor school girl was repeatedly assaulted by her teacher, which led to violent protests in Chamba. Such incidents of crime against children including those in school campuses are on rise in the country and even in the state of Himachal Pradesh.



Hence, it becomes absolutely necessary to take urgent preventive measures and ensure that children in government as well as private schools are provided with a safe and secure environment.

In view of the above it is necessary that urgent instructions be issued to schools (both government and private) and important steps be taken to follow basic safety and security norms -

- (i) Schools should ensure that there is a provision of separate toilets for boys & girls and senior and junior students in the school.
- (ii) Schools should ensure that there are separate toilets and other facilities for staff.
- (iii) Schools should ensure that medical examination and police verification of teaching and non-teaching staff must be done before appointing such staff.
- (iv) School management must have details of Aadhaar etc. of all staff.
- (v) There should be provision of surveillance through CCTV Cameras.
- (vi) The time and purpose of entry and exit of any stranger in the school premises should be recorded by the school authorities.
- (vii) Extra precaution should be taken by the staff when children board and de-board the school bus.
- (viii) The school management authorities must ensure that children below 6 are ideally escorted to toilets.
- (ix) The school management authorities must conduct counseling sessions to create awareness of child sexual abuse and awareness on POCSO Act (difference between good touch and bad touch).
- (x) Special counseling of senior students should be arranged by school management authorities.
- (xi) The School management authorities should ensure that no child is abused or exploited by any person, staff member or outsiders within the premises of school or any area or facility related to it.
- (xii) The School management authorities should ensure that no child in school is subjected to any physical or mental harassment.
- (xiii) Parents and teachers must take care that children travel (walking or otherwise) to schools and back in groups, and not alone.