

No. EDN/Inspection Cell Una(Regular) 2018-19 - 63-66 dated 23<sup>rd</sup> sept 2018

**Office of the Dy. Director of Education (Inspection)**

Una, Distt Una (HP)

To

All the Principals/Headmasters/BEEOs  
GSSS/GHS/GMS/GPS Distt Una (HP).

**Subject : Information regarding regular inspection of schools : Una Distt.**

Sir,

With reference to the Dept. of Hr. Education, Himachal Pradesh Notification No EDN-B\_B(15)-5/2015 dated 03/08/2016 it is to inform you that the regular inspection in r/o the following schools have been scheduled to be conducted on any day during the period wef 05/10/2018 to 31/10/2018 for the academic session 2018-19 :-

S/No	GSSS	GHSs	GMS	GPSs
1	Ambehra	Panjuana	Amboa	Harot, Thaplan, Pandoga, Dhakki.
2	Suri	Jankaur	Tiasar	Barrian, Malahat, Oel, Marwari
3	Ghanret	Bhiambi	Shivpur	Ghanari, Daulatpur, Gharwasra,
4	Oel, Ispur	Gharwasra	Khanpur	Kadh, Gagret, Talmera, Amb, Budhan
5	Dakki	Harot	Sasan.	Chalet, Balh, Ambehra..

**The following office/school records may be kept ready for the inspection :-**

1. Teacher wise and class wise time table
2. CCE --FA\_2
3. MDM & other centrally and state sponsored schemes
4. Enrollment of students class wise (Boys/Girls)
5. Board results (33-40%, 41-60%, 61-80%, 81-90% & above 90%)
6. Status of audit paras, Cash Books (Main, Student Funds, SSA, RMSA, MDM)
7. Sexual harassment register, Smart class rooms register
8. Teacher Diary/Lesson plan, Library books issue register
9. Free Text Books issue register
10. School Internal Evaluation
11. Curricular, Co-curricular and extracurricular activities of the school
12. Calendar of activities of the school
13. Board result for the last three years (10<sup>th</sup> and +2 class) 2014-15, 2015-16, 2016-17.
14. Number of students of score range in subjects <25%, 25-50%, 50-75% & 75-90% & >90% of classes 1<sup>st</sup> to 8<sup>th</sup>.

Copy for information to:-

1. The Joint Director of Education (Inspection Cadre) Shimla (HP)
2. The Dy. Director of Hr. Edu. Una, Distt Una (HP). Please upload this information in the site of Hr. Edu..
3. The Dy. Director of Ele. Edu. Una, Distt Una (HP). Please email to all BEEOs
4. Guard File

*Me*  
Dy. Director of Education  
(Inspection Cadre),  
Una, District Una (H.P.)

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