

27 MAR 2019

Dated, Shimla-171001 March 2019

To

1. Dy. Directors (Hr.)- Bilaspur, Chamba, Hamirpur, Kangra, Kullu, Mandi, Shimla, Sirmour, Solan, Una
2. Dy. Directors (Ele.)- Bilaspur, Chamba, Hamirpur, Kangra, Kullu, Mandi, Shimla, Sirmour, Solan, Una

**Subject:- Proforma for supplementary textbook demand for summer-closing schools**

Ma'am/Sir,

The education department would like to commend the efforts of all officials for the successful on-time textbook distribution to all summer-closing schools.

Please find below the instructions for obtaining supplementary textbooks in case of changes in enrolment:

- Please print the proforma of Supplementary Textbook Indent attached in Annexure-1 (for Class 1-5) and Annexure-2 (for Class 6-10) and fill in the correct details.
  - In Table 1, give revised total enrolment (Category-wise).
  - In Table 2, mention how many sets you have already collected, and how many more sets you want to collect.
- Note: Total enrolment for a class should match total textbook demand for all classes except Class 9 and 10 where general category students are not eligible for free textbooks.
- The BPO-cum-Principal may sign and authorize the Supplementary Textbook Indent for Class 6-10 textbooks, and BEEO for Class 1-5 textbooks.
  - **Schedule** Please call the depot and schedule a convenient date for collecting supplementary textbooks. Take along your old indent when going to collect supplementary books from the depot.
  - After collecting supplementary books, please send physical copies to
    - o Dy. Director (Ele.) for Class 1-5 indents
    - o Dy. Director (Ele.) and Dy. Director (Higher) for Class 6-10 indents.
  - To avoid repeat trips to the depot, please collect the supplementary demand only when the enrolment has stabilized.

In view of the above you are directed to issue this instruction to all the BPOs and BEEOs working under your control and send the action taken report (ATR) to this office well in time.

(Rohit Jamwal) HPAS  
Director of Elementary Education  
Himachal Pradesh, Shimla-I  
eleedu-hp@gov.in

Endst. No. Even Dated Shimla 171001 March 2019

Copy for information and necessary action to the following officials:

1. The Director, Directorate of Higher Education, H.P. Shimla-I
2. The Secretary, HPBOSE Dharmashala Distt. Kangra.
3. Guard file

(Rohit Jamwal) HPAS  
Director of Elementary Education  
Himachal Pradesh, Shimla-I  
eleedu-hp@gov.in

Endst No. EDN-U (G-1)FTB /- 11545 Dated 29/3/2019

Office of the Deputy Director of Higher Education Una District Una (HP)

Copy to:-

1. The Directorate of Elementary Education HP Shimla for information please
2. The Principal, GSSS Amb, Thanakalan, Haroli, Mubarikpur, Kaloh & Una (G) Una District for information and strict compliance.



Deputy Director of Higher Education  
Una District Una (HP)

**Annexure-2 (Page 1 of 5)**  
**Supplementary Indent (Class 6-10)**

To

The Incharge  
 Sales/ Book Depot \_\_\_\_\_  
 H.P Board of School Education

Subject

**Supplementary textbook demand (Class 6-10) for  
 the block \_\_\_\_\_**

Please supply the additional textbook sets listed in Part II as  
 supplementary demand for the summer closing session of the  
 year 2019-20

**Table 1. Revised category-wise TOTAL enrolment (for free textbook demand for students in  
 summer closing schools)**

CLASS	GEN	SC	ST	OBC	IRDP	TOTAL
Class 6						
Class 7						
Class 8						
Class 9	N/A					
Class 10	N/A					

**Table 2. Medium-wise demand (for students in summer-closing schools)**

CLASS	Total number of sets already collected	Additional sets required	
		English Medium	Hindi Medium
Class 6			
Class 7			
Class 8			
Class 9			
Class 10			

Block Project Officer-cum-Principal

Copy to:

- Deputy Director (Higher), district
- Deputy Director (Elementary), district
- Guard File

**Supplementary Indent (Class 6-10)**

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
601	Vasant Bhag-I (Hindi)		
602	Ganit		
603	Honey Suckle(English)		
604	A Pact with the Sun(SR)Eng		
605	Sankshipt Ramayan		
606	Vigyan		
607	Hamare Ati(S.Sc)		
608	Samajik Aur Rajnitik Jeevan I S.Sc		
609	Prithvi Hamara Avas (Bhugol) S.Sc		
610	Naitik shiksha		
611	Swatantrata Sangram ka Itihas		
612	Ruchira-I(SKT)		
613	Mathematics (Eng Medium)		
614	Science (Eng Medium)		
615	History (Our Pasts-I)SSc. (Eng Medium)		
616	The Earth Our Habitat SSc (Eng Medium)		
617	Social and Political Life-I (S.Sc ) (Eng Medium)		
621	Kala Adhyayan		
622	Grih Vigyan		
623	Hindi Vyakaran Aur Rachna		
624	English Grammar		
625	Punjabi Pustak		
626	Himachal Ki Lok Sanskriti Yoga		
627	JaanPahchan(Urdu)		
628	Pariyojna Pustika		
701	Vasant-II, Hindi		
702	Bal Mahabharat Katha(SR) Hindi		
703	Honeycomb(English)Core		
704	An Alien Hand(SR) English		
705	Ganit		
706	Vigyan		
707	Itihas (HamareAtis-II) (S.Sc)		
708	Bhugol (HamaraParyavaran) (S.Sc)		
709	Samajik Aur Rajnitik Jeevan-II(S.Sc)		
710	Rachna-II (SKT)		
711	Naitik Shiksha Bhag-VII		
712	Swatantrata Sangram Ka Itihas		
713	Mathematics (Eng Medium)		
714	Science (Eng Medium)		
715	History (Our Pasts-II)SSc (Eng Medium)		
716	Geography (Our Environment) SSc (Eng Medium)		
717	Social and Political life-II, S.Sc (Eng Medium)		

**Annexure-2 (Page 4 of 5)**  
**Supplementary Indent (Class 6-10)**

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
917	Science (Eng Medium)		
918	Aapda Prabandhan(SSc)		
951	Disaster Management(SSc)		
952	Contemporary India-I SSc.		
953	Economics		
954	Democratic Politics (Ssc)		
955	India and the Contemporary World-1		
922	Kala Sanklan		
923	Sangeet Prakash		
924	Sangeet Vadya Vadan		
925	Naritya Kaumudi		
926	GrihVigyan		
927	Samajik Punarnirman		
928	KrishiVigyan		
929	Vanjya Pranali Avam Vahi Khata		
930	Hamari Arthvyavastha Ka Paricheya		
932	Sanskrit Vyakaran Kaumudi		
933	English Grammar		
934	Shiksharathi Vyakaran		
1001	Kshitij-2, Hindi		
1002	Kritika-2(SR) Hindi		
1003	First Flight (English)		
1004	Footprints without Feet (SR)English		
1005	Ganit		
1006	Vigyan		
1007	Itihas (Bharat and Samkalin Vishwa-2)SSc		
1008	Samkalin Bharat-2(Bhugol)SSC		
1009	Arthik Vikas Ki Samajh(SSc)		
1010	Urdu		
1011	NaitikShiksha		
1012	Swatantrata Sangram Ka Itihas		
1013	Punjabi Book-II		
1014	Manika(Sanskrit)		
1015	Aapda Prabandhan(SSc)		
1016	Loktantrik Rajniti-2, S.Sc		
1017	Manika Abhyas Pustika Bhag-II (CBSE)		
1018	Mathematics		
1019	Science		
1020	History (India and the Contemporary World-II)		
1021	Contemporary India-II(Geo)		
1022	Understanding Economics Development(SSc)		
1023	Democratic Politics-II (SSc)		

**Annexure-2 (Page 5 of 5)**  
**Supplementary Indent (Class 6-10)**

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
1024	Disaster Management (CBSE)		
1025	Practical Note book		

I certify that quantity of textbooks supplied by the Books Distribution Centre to block \_\_\_\_\_ noted above, is correct.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Incharge, Sales/Book Depot  
Depot \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Authorized Collecting Officer  
Depot \_\_\_\_\_