

No-EDN-U(E-III)JCC Meeting/2017/ 4171
Office of the Deputy Director of Higher Education,
Una Distt Una (Himachal Pradesh) Tel: 01975223850
Email: ddheuna@rediffmail.com.

Dated: Una the 12th June, 2018

To

✓ All Principals/Headmasters,
GSSS/GHS/Private Schools


Subject-

General Instructions to the Schools

Memo,


As the J.C.C Meeting was held under the Chairmanship of the Worthy Deputy Commissioner Una on dated 11-6-2018 and I have been directed to furnish the following instructions to the all Heads of the Schools of District Una.

1. The Principal/Headmaster will take the Himachali Bonafide and Schedule Caste/Tribe Certificate once from the Students and not to demand time after time. The Category may be coded on SLC while the student migrates/transfers from one School to another.
2. There will be a sole responsibility of the Head of the Institution for the cleanliness and Proper maintenance of the School Toilets. The Administrative Officer may inspect the Toilets surprisingly any time. No excuse will be heard for any discrepancy.
3. As the Complaints are being received from the field regarding Fees So all the Heads of the Private Schools will display the Fee Structure on display Board and upload the same on their School website as per the directions of Hon,able High Court. The Fee Structure may be checked from their website by this office any time.
4. All Principals/Headmasters will ensure to pay attention towards the problems i.e any Concerned pendency of the employee working under their control and resolve them timely and they must reflect for the welfare of staff and Institution.
So all Heads are directed to make it sure that the above instructions have been implemented strictly by you in your School accordingly.


Deputy Director Higher Education,
Una Distt Una(HP)

Copy to-

1. The Worthy Deputy Commissioner Una with reference to his Letter no 6625-724/MA-MC-I dated 2-6-2018 for information please.


Deputy Director Higher Education,
Una Distt Una(HP)