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Office of the Deputy Director of Higher Education,
Una Distt Una(HP) Ph No 01975223850
Email ddhe-una-hp@gov.in 25/06/2019

To

✓ The Principal/Headmaster,
GSSS/GHS /Pvt Schools
Una Distt Una(HP)


Subject-

General Instructions and Strict Action against Sexual Harassment Cases-
thereof-

Memo,

It has been periodically being informed to the school authorities to familiarize with the instructions and directions issued by the worthy Director of Higher Education Shimla but it has been observed these are not being adhered by a few schools strictly and they are further directed to follow the instructions warily .

2. The cases of Sexual Harassment are occurring since when in Govt Schools and it is a disgraceful to the status of Teachers.
3. All Heads are awaked that the School activities must be conducted in the presence of teacher, no student especially girls students should be left alone. The CCTV Cameras must be in working position and each activity of the student and teacher must be noticed by the Head of the institution and the problem of the students should not be ignored and must be heard and the parents must be informed immediately in case of serious issues.
4. All Heads must take the strict steps to prevent such harassment incidents in the schools and must keep keen observation all around the school. It is the entire responsibility of the Head of the institution to maintain the safety and security of the students in the School. The teachers should come to school in simple dress so that student may focus only in their learning in the class.
5. **If any complaint regarding Sexual Harassment happens in the school then it must be registered in the register of Sexual Harassment Committee and** the report of the same shall be submitted to this office accordingly. No person shall be spared if found guilty in harassment case.
6. The teacher should know his/her duty for what purpose he/she has been appointed in the school and must be aware about the teacher –pupil relation in the temple of Education.
7. The School office must remain opened during Summer vacations and as any information can be desired so the Mobile Phones of all Heads should be in switched on mode during vacations.
8. There must be a gap between while constructing the Boys and Girls Toilets in the School.
The strict action will be taken against the accused as per rules.



Deputy Director of Higher Education,
Una Distt Una(HP)
25.6.2019

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Copy to-

Even

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1. The Director of Higher Education Shimla for information Please.
2. The Deputy Commissioner Una Distt Una for information please.


Deputy Director of Higher Education,
Una Distt Una(HP)