

Urgent/Time Bound

No:- EDN-HE(26)B(6)1/2018  
Directorate of Higher education  
Himachal Pradesh

Dated Shimla-171001

शिक्षा निदेशालय उच्चतर शिक्षा  
04 APR 2018

TO

The Deputy Director Higher Education,  
Shimla/Solan/Sirmour/Kinnaur/Kaza/Bilaspur/Chamba  
Hamirpur/Una/Kullu/Keylong/Mandi/Kangra (HP)

Subject

Regarding supply of 20 years service incumbency i.e. wef 01.01.1998 to 31.03.2018  
in r/o Lect./PGT/DPE/Headmaster working within the radius of 25 km from distt.  
headquarters.

Memo:

With reference to subject cited above it has been directed to provide the 20 years  
incumbency i.e. wef 01.01.1998 to 31.03.2018 in r/o Lect./PGT/DPE/Headmaster working in the radius of  
25KMs as per proforma attached herewith to this Directorate within three days, so that the same can be  
supplied to the Govt. at the earliest.

"Treat it most urgent."

*Omash*

Addl. Director of Higher Education  
Himachal Pradesh

Endst. No (E7) Lect. Estt/2018 3428  
Office of the,  
Deputy Director of Higher Education  
Una Disst. Una HP  
Dated:- 12/04/2018

Copy to:- All the Principal/Headmaster GSSS /GHS with the remarks that the information in R/o  
Lect. & DPEs may be sent to this office within 2 Days. **Please treat it as Most Urgent and time bound.**  
**Delay in this regard will be your personal responsibility.**

*Omash*  
Deputy Director of Higher Education  
Una Distt. Una

**NOTE :- Information only accepted on Excle Sheet through email ddheuna@rediffmail.com or copy  
varun59001@gmail.com same 14 Colum as per Performa attached no any paper  
correspondence will be accepted in this matter**

*Omash*  
*31/4/18*  
*DDHE*  
*E-7*  
*E-5*  
*9/4/18*

PROFORMA

20 yrs incumbency in r/o Lect./PGTs & DPEs working with in the radius of 25 K.M. from the Distt. Headquarter .....

Sr. No.	Name of Institution	Name of incumbent	Designation (with subject in case of lect/PGT)	DOB	Mode of Apptt. (Regular, Cont., Para, PTA etc.	PWIS code	Dt of first Apptt	Date since working in present School	Previous 20 years incumbency of employee i.e. wef 01.01.1998 to 31.03.2018			Remarks	
									Name of school with Distt	From	To		Distance between previous station
1		3	4	5	6	7	8	9	10	11	12	13	14