

No. EDN/Inspection Cell Una(Regular) 2018-19 - 134

dated 31 Dec 2018

**Office of the Dy. Director of Education (Inspection)**

Una, Distt Una (HP)

To

All the Principals/Headmasters/BEEOs  
GSSS/GHS/GMS/GPS Distt Una (HP).

Subject : **Information regarding regular inspection of schools : Una Distt.**

Sir,

With reference to the Dept. of Hr. Education, Himachal Pradesh Notification No EDN-B\_B(15)-5/2015 dated 03/08/2016 it is to inform you that the regular inspection in r/o the following schools have been scheduled to be conducted on any day during the period wef 01/01/2019 to 31/01/2019 for the academic session 2018-19 :-

S/No	GSSS /GPS	GHS/ GPS	GMS / GPS	Remarks
1	Diara	Bhater,	Amol ka Pritam	
2	Basdehra	Bhadouri	Badhmana	
3	Chaukimanair	Kohdra	Charoli	
4	Heeran	Gurplah	Chowar	
5	Santoshgarh, Badoli	Suhin	Jurowal	

**The following office/school records may be kept ready for the inspection :-**

1. Teacher wise and class wise time table
2. CCE --FA-3
3. MDM & other centrally and state sponsored schemes
4. Enrollment of students class wise (Boys/Girls)
5. Board results (33-40%, 41-60%, 61-80%, 81-90% & above 90%)
6. Status of audit paras, Cash Books (Main, Student Funds, SSA, RMSA, MDM)
7. Sexual harassment register, Smart class rooms register
8. Teacher Diary/Lesson plan, Library books issue register
9. Free Text Books issue register
10. School Internal Evaluation
11. Curricular, Co-curricular and extracurricular activities of the school
12. Calendar of activities of the school
13. Board result for the last three years (10<sup>th</sup> and +2class)2014-15, 2015-16, 2016-17.
14. Number of students of score range in subjects <25%, 25-50%, 50-75% & 75-90% & >90% of classes 1<sup>st</sup> to 8<sup>th</sup>.

**Copy for information to :-**

1. The Joint Director of Education (Inspection Cadre) Shimla (HP)
2. The Dy. Director of Hr. Ed u. Una, Distt Una (HP)(Please upload this information on your site )
3. The Dy. Director of Ele. Ed u. Una, Distt Una (HP)(Please email this information to all BEEOs )
4. Guard File

*sd*  
Dy. Director of Education  
(Inspection Cadre),  
Una, District Una (H.P.)

*Kambos*  
Dy. Director of Education  
(Inspection Cadre),  
Una, District Una (H.P.)

*Please upload*

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