

MOST URGENT/TIME BOND

EDN-UNA(IT)-AEBAS/2016- 11197
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Office of the Dy Director of Higher Education,
Una District Una (HP)

To Dated Una-174 303, the 13th March, 2019
All The Principals/Headmasters,
GSSS/GHS
District Una(HP)

Subject: **Regarding registration of School Employees for Aadhar Enabled Biometric Attendance System (AEBAS)**


Memo.:

This is in reference to the Director of Higher Education Shimla letter no. EDN-HE(14)99-2013/IT-Cell(AEBAS)V-IV Dated 05.03.2019 on subject cited above. The Department has initiated the process to implement **Aadhar Enabled Biometric Attendance System (AEBAS)** in all Govt. Educational Institutions of the state in phased manner.

In this connection you are directed to register Employees (Teaching/Non-Teaching/Outsource) of your School(if you have not registered) before 20th March, 2019 on the attendance portal of the Directorate of Higher Education (<http://hpdhe.attendance.gov.in/register/myemp>) of NIC created for Directorate of Higher Education, to mark online Attendance on Tab based integrated AEBAS being installed shortly. The completion report is sent to the undersigned by 20th March, 2019. The information of each employee to be uploaded on the portal is as under:

1. One scanned copy of passport size colored photograph (jpeg format, size up to 50 kb)
2. Aadhar No.
3. Email Id(to be created, if not available)
4. Mob. No.
5. Date of Birth.
6. Select the name of your Division/Unit within the Organization(i.e. DDHE UNA)
7. Select your office location (i.e. Deputy Director,Una)

Note:- Follow the instructions on portal during registration of Employees

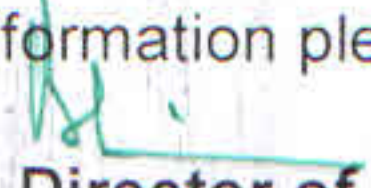

Dy Director of Higher Education
Una District Una(HP)

Endst. No.

Even Dated-174303, March, 2019.

Copy to:-

Director of Higher Education Shimla for information please.


Deputy Director of Higher Education,
Una Distt. Una