

TIME BOUND/URGENT

NO. EDN-H(19)B(5)-05/10

Directorate of Higher Education,  
Himachal Pradesh

Dated Shimla-171001 the

September, 2022

To

The Deputy Director of Higher Education,  
Distt. Shimla/Solan/Sirmaur at Nahani/Kangra at Dharmshala/Kinnaur at  
Reckongpeo/Bilaspur/Mandi/ Chamba/Lahaul at Keylong/Spiti at Kaza  
/Hamirpur/Kullu/Una.(Himachal Pradesh)

All the Principal GSSSs in HP/ Principals DIETs in HP/ All Concerned.

**Subject:-** Proposal for filling up the vacant post of Principals (School Cadre) along with  
vacancy position (Cadre wise).

**Memo:**

With reference to the Principal Secretary (Education) to the Govt. of Himachal Pradesh  
letter No. EDN-B-B(15)-04/2022 dated 05-09-2022 on the subject cited above.

In this context, it is intimated that the panel for future promotion to the post of Principal  
(School) from Lecturer Cadre is to be prepared. Therefore, you are directed to send the bio-data in r/o Lecturer  
(School Cadre) (Gen category upto Lect. Sty. No. 3300) (SC category upto Lect. Sty. 3500) (ST category upto Lect.  
Sty. No. 4500) who have recently passed the Departmental Exam.

All the DDHE/DDEE/ Principals/controlling officers are directed to intimate all the  
concerned posted under their control to send their documents to this Directorate within three days positively on the  
prescribed proforma attached.

This may be treated as MOST URGENT. This letter is available on departmental website:  
[www.education.hp.gov.in](http://www.education.hp.gov.in)

Encls: As Above

Endst No even Dated Shimla-171001 the

Joint Director of Hr. Education (Inspection)  
Directorate of Hr. Education Himachal Pradesh  
September, 2022

Copy to:

1. ✓

The Incharge IT cell (Int) with the direction to upload the same on departmental  
website.

मिहिम निदेशालय उच्चतर शिक्षा

13 SEP 2022

Joint Director of Hr. Education (Inspection)  
Directorate of Hr. Education Himachal Pradesh

Endst No!

Even

EDN-U-(E-7)/misc/- 2282

office of the, Dy. Director of Hr. Education  
Una Distt Una

Forwarded in original to all the Principal GSSSs in  
Una Distt for information & compliance

Dy. Director of Hr. Edu.  
Una Distt Una(H.P)

**INFORMATION FOR INCLUSION THE NAME OF LECTURER(SCHOOL) IN THE PANEL FOR PROMOTION TO THE POST OF PRINCIPAL (SCHOOL CADRE).**

(To be sent by All the Principals to Directorate of Hr Education, HP.)

(General category upto lect.sty No 3300 and SC category upto lect.sty No 3500 and ST category upto Lect. Sty. No. 4500)

1.	Seniority No as Lecturer		PMIS Code		
2.	Whether Direct or Promotee				
3.	Whether Ex-servicemen	If Yes, Dt. of joining in civil			
4.	Whether ever promoted as HM or opted for HM promotion	If Yes, Dt. of promotion as HM			
5.	Category(Gen/SC/ST)	(Attach copy of category certificate in case of SC/ST)			
6.	Name of Lecturer				
7.	Subject				
8.	Father's name				
9.	Date of Birth				
10.	Date of Appointment				
11.	Permanent Address				
		Mobile No:			
12.	Present Place of Posting			Phone:	
13.	Name of Previous three stations with stay	Station	Stay		
			From	to	
14.	Date of Passing departmental Exam with Hindi exemption  Yes/ No (Please tick✓)	Roll No	Dt. of passing Exam (Attach Copy duly attested)		
		Hindi exemption vide DHE, HP order No:.....			
		Date.....(Attach Copy duly attested).			
15.	Whether served Hard/Sub Cadre/Tribe area give detail	Station	Period		
16.	Integrity cleared or not				

I do certify that all the particular from Sr. No. 1-16 are correct and I have never been promoted to the post of Headmaster.

Remarks if any.....  
All the particular from Sr. No. 1-16 are true and correct, hence verified.

Signature of Lecturer

Date:.....

Principal

Station:.....

Note: Promotee Lecturers, now who have been promoted as HM whether he has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. It may ensure before sending the case the copy of dept exam, Hindi exemption and category certificate is attached with the Proforma.