

pl. upload slip info on the site of  
Dy Dir Hr Education.

No. EDN/Inspection Cell Una(Regular) 2018-19 -54 dated 31 Aug 2018  
**Office of the Dy. Director of Education (Inspection)**  
Una, Distt Una (HP)

To  
All the Principals/Headmasters/BEEOs  
GSSS/GHS/GMS/GPS Distt Una (HP).

Subject : **Information regarding regular inspection of schools : Una Distt.**

Sir,

With reference to the Dept. of Hr. Education, Himachal Pradesh Notification No EDN-B\_B(15)-5/2015 dated 03/08/2016 it is to inform you that the regular inspection in r/o the following schools have been scheduled to be conducted on any day during the period wef 05/09/2018 to 30/09/2018 for the academic session 2018-19 :-

S/No	GSSS	GHSs	GMS	GPSs
1	Takoli	Panjuana	Amboa	,Suri, ,Thaplan,Pandoga,Dhakki.
2	Suri	Jankaur	Tiasar	,Barrian,Malahat, Oel.Marwari
3	Ghanret	Bhiambi	Shivpur	Ghanari,Daulatpur, Gharwasra,
4	Oel.Ispur	Gharwasra	Khanpur	Kadh, Gagret, Talmera,Amb.Budhan
5	Saloh. Dakki	Lower Basal	Sasan.	Chalet,Balh.Ambehra.Kukhera.Harot

**The following office/school records may be kept ready for the inspection :-**

1. Teacher wise and class wise time table
2. CCE --FA\_1
3. MDM & other centrally and state sponsored schemes
4. Enrollment of students class wise (Boys/Girls)
5. Board results (33-40%, 41-60%, 61-80%, 81-90% & above 90%)
6. Status of audit paras, Cash Books (Main, Student Funds, SSA, RMSA, MDM)
7. Sexual harassment register, Smart class rooms register
8. Teacher Diary/Lesson plan, Library books issue register
9. Free Text Books issue register
10. School Internal Evaluation
11. Curricular, Co-curricular and extracurricular activities of the school
12. Calendar of activities of the school
13. Board result for the last three years (10<sup>th</sup> and +2class)2014-15, 2015-16, 2016-17.
14. Number of students of score range in subjects <25%, 25-50%, 50-75% & 75-90% & >90% of classes 1<sup>st</sup> to 8<sup>th</sup>.

**Copy for information to:-**

1. The Joint Director of Education (Inspection Cadre) Shimla (HP)
2. The Dy. Director of Hr. Ed u. Una, Distt Una (HP) — pl upload this info on the Edn site and email to
3. The Dy. Director of Ele. Ed u. Una, Distt Una (HP)
4. Guard File

*SD*  
Dy. Director of Education  
(Inspection Cadre).

*Shimla*  
Dy. Director of Education  
(Inspection Cadre),  
Una, District Una (H.P.)

*E-3*  
*5/9/18*

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