

No-EDN-U-(A-II)/SMC Budget/- 5886  
Office of the, Deputy Director of Higher Education  
Una District Una (H.P)

Dated: -01/10/2018

To

The Concerned Principal  
GSSS in Una District Una


Sub:- Proforma for Budget demand to the Teachers through SMC

Sir,

You are directed to provide the Budget demand of teachers appointed through SMC for the year 2<sup>nd</sup> quarter i'e 7/18 to 9/18 on the below mentioned Proforma within two days **through e-mail**.

PROFORMA

S.No	Name of the Teacher with subject	Month & Year during which teaching imparted	No of period imparted	Amount for the Month	Total amount required for 2018-19
1	2	3	4	5	6
1.		July, 2018			
		Aug, 2018			
		Sept, 2018			
		<b>Total</b>			
2.		July, 2018			
		Aug, 2018			
		Sept, 2018			
		<b>Total</b>			
		<b>G. Total</b>			

  
Deputy Director of Higher Education  
Una District Una (H.P)

Note: - Submit the information strictly as per the Proforma. Head of the concerned School will be personally held responsible for any wrong demand or delay in this matter.