

No.: Shiksha- U (A-4) 1 Audit (AG) - 12800  
Office of the Deputy Director of Higher Education  
Una District Una H.P.  
E. Mail I.D. ddheuna@rediffmail.com

Phone No.: 01975 223850

Dated Una 20 July 20, 2019

✓ To

All the Principals / Headmasters  
GSSS/ GHS \_\_\_\_\_  
District Una H.P.

Subject: Meeting of Adhoc Committee ( on dated 25 & 26 September 2019 ) for settlement of A. G. ( Audit ) Paras .

Memo,

Please refer to the Directorate of Higher Education H.P. Shimla office letter No.: EDN-HE (5) C (15) -323/2019 -20 - Audit 02/07/2019 , on the subject cited above.

In this context, it is to inform you that the Adhoc Committee Meeting is scheduled to be held on dated 25 & 26 September 2019. During this meeting outstanding audit paras & inspection reports related to recovery of over payment, losses to state Government, writing off of various dues or incurring expenditure without proper sanction from the competent authority of the Department are to be considered for settlement .

In this connection, It has come to the notice of the undersigned that there are large number of **pending audit paras** of AGHP in various schools of District . Therefore, you are, hereby directed to supply information of pending audit Paras of AGHP Shimla on prescribed proforma appended below with in **05 (Five) days of receipt** of this letter without fail .

**Proforma**

Sr. No.	Audit Period	Inspection	Para No.	Content of the Para	Mobile No of the Principal

Note: If there is no audit Para pertaining to A. G. is lying pending in your school, nil report may be submitted to this office

*[Signature]*  
Dy. Director of Higher Education  
Una District Una H.P.  
Dated July 20, 2019

Endst. No.:Even

Copy to the Director of Higher Education H.P. Shimla w.r.t. above mentioned letter for information please .

*[Signature]*  
Dy. Director of Higher Education  
Una District Una H.P.