

NO. EDN - U (G-II) Training / SCERT / 2018 / 14504

Office of the Deputy Director of Higher Education
Una Distt Una (HP)
Email. Id: ddhe-una-hp@gov.in Ph. No.-01975-223850

Dated: 174303, Una the 4th Nov, 2019.

To

The Principals,
GSSS Hatli, Chattara, Panjawaar, Haroli and Una (Boys).
District Una, H.P


Subject : **School Safety Training for PGTs/ Lecturers w.e.f. 13th to 16th Nov 2019 at SCERT Solan**

You are hereby directed to depute one PGT / Lecturer from your respective school (one from each school, total 5 PGTs/ Lecturers), to attend the 4 days in-service Training Programme on the above mentioned subject, and direct them to report to the Principal SCERT Solan on 13th November 2019 at 9.30AM sharp. TA/ DA to the participants shall be paid by SCERT, Solan as per State financial norms. And stay arrangements for the participants will be made in the SCERT hostel.

Note: You need to depute only those PGTs/ Lecturers, who have not attended above training programme earlier.

You are further directed to intimate the name, designation and contact details of deputed PGT/ Lecturer to this office by email, on or before 6th November 2019.

Also direct the concerned officials to send Feedback report of training on prescribed proforma (attached) to this Office immediately after resuming their duty in the school.


Deputy Director of Higher Education
Una Distt Una (HP)

Copy to :-

1. The Director of Higher Education HP Shimla for information please
2. Principal, SCERT, Solan w.r.t your letter number SCERT/SLN/DM/73-2019-41-47 dated 17/10/2019
3. The Principals ,GSSS Hatli, Chattara, Panjawaar, Haroli and Una (Boys for information and further Compliance of the Orders.


Deputy Director of Higher Education
Una Distt Una (HP)

FEEDBACK PROFORMA

1	Name of the School	
2	Designation	
3	Name of the Principal/Headmaster/Lecturer/Official	
4	Date of Retirement	
5	Venue & duration of the Training Programme	
6	Do you feel any change after completion of the Training Programme	
7	Planning in orders of Priority to implement the learning in class room teaching/adminstarion/other official assignment	
8	What is your specific experience about this training	
9	Any suggestion on your part to bring out improvement in education.	

(Signatures of the official)

Countersignature of the Principal/ Head of the officer with observation, if any