

No. EDN-U (G-4R) Misc. /2016 – 50173  
Email [ddheuna@rediffmail.com](mailto:ddheuna@rediffmail.com) Ph. No: 01975 223850  
Office of the Dy. Director of Higher Education  
Una Distt. Una (HP) 174303.

To Dated. Una 19/10/2016

All the Principals/Headmasters,  
GSSS/GHS Distt. Una (HP)

**Subject: - Regarding organizing additional learning support for children who have been identified to perform below expected level.**  
Memo,

This is with reference to letter No. EDN-HE(21)B(15)15/2016-Vol-I Director of Higher Education Shimla dated 29-09-2016 regarding on the subject cited above and your attention is invited towards this office letter Endst No.EDN-U(G-IV) Misc/2016-16894-17094 dated 28-05-2016 vide which it was directed to take special classes by the teachers especially for weak students on working days before or after the school hours so that they must achieve the desired competency level, so you are here by directed to submit the information as per the proforma mention below as on before 21-10-2016 through email or special messenger to this office .

Sr.No	Name of school	Total No. of Students	No. of weak Students	No of students covered by taking extra classes	No of students achieved the desired competency level	No of teachers who have taken extra classes	Remarks if any
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Deputy Director of Higher Education,  
Una Distt. Una (HP).

Copy to:-  
The Director of Higher Education Shimla for information please.

  
Deputy Director of Higher Education,  
Una Distt. Una (HP).