

To

All the DPOs' (SSA /RMSA),
Himachal Pradesh.

Subject: Regarding guidelines for the strengthening of SMCs for quality improvement & implementation of Integrated Scheme on School Education effectively in Himachal Pradesh.

Sir/Madam,

We all are aware that new academic session has been started in full swing from 1st April, 2017 (both in winter and summer closing schools of the State). The main thrust of RTE programme is to improve the awareness of the implementation of the provisions of Right of Children to Free & Compulsory Elementary Education Act, 2009 and the capacity building of SMC members in the perspective of participation in all school developmental activities i.e. curricular and co-curricular activities especially in quality in every aspect. Under "Samagra Shiksha Abhiyan" programme, we have to empower the teachers, SMC members, parents of the students, community and students as well. This is possible when all stakeholders including community and PRIs are involved in the programme with full dedication from the beginning of the session.

To ensure success of the Integrated Scheme on School Education programme, following steps need to be taken:

- Re-constitution and review meeting of the School Management Committees in every school within 15 - 45 days of commencement of new academic session after completion of the admission of the students.
- Preparation of School Development Plan with participation of SMC / PRIs and Ward Members stressing quality improvement and its proper implementation.
- To ensure learning outcomes of the students, the results of monthly, terminal tests and annual examinations have to be discussed in all the meetings of SMCs in order to bring transparency in quality improvement in all the schools. The specific discussion in this regard is to be included in the proceedings of monthly meetings.
- It is pertinent to mention that in the annual / general house meeting of SMC, **the result of all the teachers i.e. class wise, subject wise and grade wise** may also reviewed and discussed.
- No child should go to the higher class without acquiring appropriate learning levels and skills. To achieve this goal, the school head, teachers and parents need to give serious attention and to do vigorous efforts to improve the learning competencies of the students, so that grade level could be improved and quality of education can be ensured.
- Principals, Headmasters, CHTs & all the teachers are accountable for decline in performance and annual result of the students. Hence the annual results are to be displayed on notice board accordingly to be made available to all the parents. This may be discussed in the meeting with SMC members and parents also, so that the gaps of learning levels could be improved through remedial teaching timely.

DDH

9-11

OR
17/5/18

10/11

- As per the RTE Act, 2009 every school must have a school library, especially in Classes I & 2 under "Pade Bharat- Badhe Bharat" classrooms must have a reading corner / book bank with colourful story books, comics, cartoon books, poetry/nursery rhymes and magazines etc. with the cooperation of SMC members, parents and community.
- All the schools will ensure to conduct **Social Audit twice in a year** as per the guidelines issued previously.
- Updation of **SMCs' monthly meeting register** to carry out the provisions of RTE Act, where in every SMC has to conduct one meeting every month and three general house meetings in a year. Every decision & action taken there upon will be kept in writing and shared with parents and local community.
- Updation of **VERs (Village Education Registers)** is to be done from time to time so that the target of Universilization & Quality Elementary Education is achieved.
- Constitution of **Educational -Sub- Committee** in every school to achieve better results through participation and involvement of all the teachers, community, PRIs / ward members.
- Constitution of **Infrastructure-sub-committee** in every school to develop, implement and monitor School Development Plan with participation/involvement of Construction experts, SMC/PRIs and Ward Members.
- Oath regarding enrollment & retention may be sworn to the parents/SMC during meetings/training. It should be ensured in letter and spirit. Copy of the said Oath has already been supplied to all the DPOs.
- The action taken repot by both the sub committees should be reflected in monthly meetings specifically to enhance the quality.

In view of the above, you are requested to get it ensured that the above mentioned items be included in every meeting of SMCs as well as in the training of SMC members, so that the effectiveness of these committees and their constructive participation could be felt at grass root level.

These instructions are to be adhered strictly.

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State Project Director (SSA/RMSA),
Himachal Pradesh Shimla-1

Copy to:

1. The Secretary (Education), to the Government of Himachal Pradesh for kind information.
2. The Director, Higher Education Himachal Pradesh for information please.
3. The Director Elementary Education Himachal Pradesh for information please.
- ✓ 4. The Deputy Directors of Higher Education Himachal Pradesh for information & necessary action at their end please.
5. The Deputy Directors of Elementary Education Himachal Pradesh for information & necessary action at their end please.

State Project Director (SSA/RMSA)

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पृष्ठाकन सख्या: शिक्षा -यू(जी-3)भवन निधि/2017.- दिनांक 17.5.2018
कार्यालय, शिक्षा उप निदेशक उच्चतर उना जिला उना हि0प्र0
प्रतिलिपि:-

1.समस्त प्रधानाचार्य/मुख्याध्या रा0व0मा0पा0/रा0उ0पा0 जिला उना हि0प्र0को पत्र भेजकर निर्देश दिये जाते है आप Integrated Scheme on School Educaton programme ,following steps need to be taken करने के उपरान्त नवीनतम रिपोर्ट तैयार करके पाच दिन के भीतर विशेष सन्देश वाहक द्वारा उपलवध करवाये1 ताकि समय पर रिपोर्ट शिक्षा निदेशक हि0प्र0 शिमला भेजी जा सके 1देरी के लिए आप स्वय उत्तरदायी होंगे 1

शिक्षा उप निदेशक उच्चतर
उना जिला उना हि0प्र0