

2/1/2019 net Ray

No. EDN-U (G-I) Gem Portal/- 9383  
Office of the,  
Deputy Director of Higher Education  
Una District Una (HP)

Dated Una- 174303 02 January, 2019

To

All the Principal/Headmaster  
GSSS/HS in Una Distt.


Subject:- Regarding registration on Gem portal, instructions thereof.

Memo,

With reference to the Director of Higher Education Himachal Pradesh Shimla letter No. EDN-HE (4) C (5) 1/2018 dated 29 Dec. 2018 on the subject cited above.

The copy of Registration on Gemporal, instructions thereof is enclosed herewith for your further necessary action.

Encls: As above

  
Deputy Director of Higher Education  
Una District Una (HP)

Endst No. Even

dated

Copy to:- 1 The Director of Higher Education Himachal Pradesh Shimla for information please.

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Deputy Director of Higher Education  
Una District Una (HP)

No. EDN-HE (4) C (5) 1/2018  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1.

दिनांक 29 दिसम्बर 2018

29 DEC 2018

Dated Shimla-1 the Dec., 2018

To

All the Heads of Offices  
Of Department of Higher Education, H.P.

Subject :-

Regarding Registration on GeM portal, instructions thereof.

Memo:

It has come to the notice of the undersigned that some Heads of Institutions are processing the registration process of their own and are acting as Prime User on GeM portal without consulting the Budget & Accounts Branch of this Directorate. This is leading to many problems such as no purchase could be effected without prior approval / sanction of this Office as Head of the Department will only be the Prime User of Higher Education Department. It has also been observed that some of private agencies/ suppliers are approaching the institutions by pretending fake agents of GeM. Since one Aadhar Number and one Govt. email ID will be registered only once on GeM, all the Heads of Institutions are advised not to get register at their own level without consulting this Directorate.

Above instructions may be strictly adhered to avoid any inconvenience in future

Yours faithfully

(Dr. Amarjeet K. Sharma)  
Director Higher Education  
Himachal Pradesh  
E mail: [dhe-sml-hp@gov.in](mailto:dhe-sml-hp@gov.in)

DPNB  
SI  
AD  
original copy to

IT Cell with the request to kindly upload this letter on departmental website

Ullas  
Supdt SI  
BSA

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