

No. EDN/Inspection Cell Una (Regular) 2018-19 - 878-81  
Office of the  
Dy. Director of Education (Inspection)  
Una, Distt Una (HP)  
Dated 23/11/18

To,

All the Principals/Headmasters/BEEOs  
GSSS/GHS/GMS/GPS Distt Una (HP).

Subject:-

Information regarding regular inspection of schools : Una Distt.

Sir,

With reference to the Dept. of Hr. Education, Himachal Pradesh Notification No EDN-B\_B(15)-5/2015 dated 03/08/2016 it is to inform you that the regular inspection in r/o the following schools have been scheduled to be conducted on any day during the period w.e.f. 01/12/2019 to 31/12/2019 for the academic session 2019-20. The Principals/ Head masters/ are directed hereby to inform the School Incharges of the GPS and GMS in their vicinity.

S.No	GSSS /GPS	GMS / GPS	GPS	Remarks
1	Bathu	Raipur Maidan	Amolka Pritam	R/S Takka
2	Haroli	Takka	Deoli Bari	Madanpur
3	Ispur	Nangal Khurd	Nagar Wala	Mahadev Chattara
4	Nangran	Hatli	Nangal Khurd	Dehlan Lower
5	Saloh Beri	Dhamandri	Raipur Jaswan	Bathu South
6	Ghanari		Raur	Bathu
7	Marwari			
8	Jadla			
9	Ramnagar Nakroh			

The following office/school records may be kept ready for the inspection:-

1. Teacher wise and class wise time table
2. MDM complete record
3. Enrollment of students class wise (Separately Boys/Girls)
4. Board results (33-40%, 41-60%, 61-80%, 81-90% & above 90%) (2018 -19 only)
5. Status of Audit Paras, Cash Books, Bill Control Register, APR,PBR.(where DDO powers are there) and Student Funds, consolidated status as on October 31, 2019 & SSA, RMSA, CCE
6. Sexual harassment register, Smart class rooms register
7. Teacher Diary/Lesson plan, Library books issue register
8. Free Text Books issue register
9. School Internal Evaluation (CCE of 3<sup>rd</sup> to 5<sup>th</sup> & 6<sup>th</sup> to 8<sup>th</sup>)
10. Curricular, Co-curricular and extracurricular activities of the school (Name of the ECO Club)
11. Calendar of activities of the school
12. Board result for the last three years (10<sup>th</sup> and +2class) 2016-17, 2017-18, 2018-19. (As appeared, passed, Compartment & % of Pass)
13. Number of students of score range in subjects <25%, 25-50%, 50-75% & 75-90% & >90% of classes 1<sup>st</sup> to 8<sup>th</sup> in SA -I (in the subject of Maths, English, SST and Science)
14. Details of Teachers training during last three years. (Session, Name of the teacher, Type of training, Duration w.e.f. to )
15. Date of refilling of Fire extinguisher and number of Plantation as per instruction

- sdr  
Dy. Director of Education (Inspection)  
Una, Distt Una (HP)  
Dated:- Even

Endst. No. Even

Copy for information to:-

1. The Joint Director of Education (Inspection Cadre) Shimla (HP)
2. The Dy. Director of Higher Edu. Una, Distt Una (HP) (Please upload this information on your site)
3. The Dy. Director of Elem. Edu. Una, Distt Una (HP) (Please upload this information on your site and inform to all the BEEOs of Distt. Una)
4. Guard File.

Kaul  
Dy. Director of Education (Inspection)  
Una, Distt Una (HP)

4-D  
A  
23/11/18