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EDN-H (27) NSS- PFMS/EAT. -2018
Directorate of Higher Education
Himachal Pradesh

शिक्षा निदेशालय उच्चतर

9 APR 2019

To

Dated: Shimla-171001, the 9th April, 2019

All the Principals (Having NSS Unit)
Govt./JNV/Private Sr. Sec. Schools
Himachal Pradesh.

Subject: -

Regarding update NSS agency profile and deactivate NSS account in Public
Financial Management System (PFMS) and EAT module.

Memo,

It has come to the notice of undersigned that some of the Principals of the NSS Units have been transferred or retired but the PFMS agency profile at the institutional level has not been updated since long in PFMS. This Directorate contacted some of the NSS functionaries, but it was found that either they have retired or transferred.

You are also informed that some NSS Units has shifted their NSS account in new bank but not deactivate their old NSS account. You are further informed that in Print payment advice the name of beneficiary is shown AF Fund/PTA Fund or Examination Fund etc. instead of NSS Fund.

You are, therefore, directed to update the agency profile and the beneficiary name in NSS Account for example NSS Fund, GSSS Lalpani, Distt. Shimla and also deactivate the old NSS account number well before 20/04/2019. Steps how to update profile and deactivate old account is as under.

Follow the below-mentioned steps to edit the Agency Details:-

Log in with Agency admin id

Go to----> My Details----> Agency Profile-----> Edit Agency details

Now click on submit button.

Follow the below-mentioned steps to deactivation of bank account:-

Log in with Agency admin id

Go to----> My Schemes-----> Deactivate Scheme/ Bank account-----> Select scheme-----Select account number-----> Click on search button.

Select the checkbox and submit button.

In case of any queries, the Principals and Programme Officers can take up all issues related PFMS through email i.e. spmushimla@gmail.com for further clarification.

Director of Higher Education
Himachal Pradesh

Endst. No. Even, dated,

Shimla-171001, the 9th April 2019.

Copy forwarded to:-

1. All the DDHEs Himachal Pradesh for information and further necessary action.
2. The Accounts Officer Public Financial Management System SPMU Magd. House Near Tenzin Hospital, Kasumpti, Panthaghati, Shimla-171009 for information.
3. The Technical Officer, I.T. Cell, Directorate of Higher Education Shimla-1, with direction to upload the same on the Departmental website.

Director of Higher Education
Himachal Pradesh

Endst NO. : EDN-U (E-II) NSS 2017 11658
No. 11658 - Dated - 16-4-19
office of the Dy. Director of Hr. Education Una Distt. Una (H.P.)
Copy Forwarded to :-

All the Concerned Heads of Govt./Non Govt. ss. schools (Having NSS units) of Una Distt. Una for information and necessary action.

शिक्षा निदेशक, उना
उना, जिला उना (हिमाचल)